



JOB ANNOUNCEMENT

This announcement is being distributed pursuant to Section 3.01 of the District Personnel Manual.

VECTOR CONTROL FIELD SUPERVISOR

Final Filing Date: Friday, May 3, 2019 by 3:30 p.m.

Application Process

Interested individuals may download an application from the District web site at www.fightthebite.net/job-listings or in-person at the District Office between the hours of 7:00 a.m. and 3:30 p.m. Monday through Friday. Failure to fully complete an application and the instructions in this job announcement may result in rejection from the process. Please direct all application materials to:

Sacramento-Yolo Mosquito and Vector Control District
Attn: Vector Control Field Supervisor
8631 Bond Road
Elk Grove, California 95624
(916)685-1022

Or

Submit by e-mail to Jobs@fightthebite.net. Please attach the application materials as a Word or PDF file with the classification title, Vector Control Field Supervisor, in the subject line. E-mailed applications are not considered received until opened by District staff.

Please Note: Applicants are responsible for getting their application materials to the District by or before the deadline. Applications must be received by the District no later than 3:30 p.m. PST on the final filing date. No postmarks or faxes are accepted.

Job Description

Under general direction of the Manager and the direct supervision of the Assistant Manager, this position is responsible for providing leadership to improve programs, strategies, performance and quality of District control operations. Responsibilities include the direct supervision of subordinate control operations personnel and equipment within an assigned area or geographical region. This open position is assigned to the Catch Basin Crew within the Control Operations Department.

Illustrative tasks for this class include, but are not limited to, the following:

Supervises, inspects and evaluates the daily task performance of control operations personnel including technicians and temporary seasonal workers; participates in hiring, training, counseling, evaluating and discipline; plans and assigns regular tasks such as, but not limited to, field inspections, control operations, and special projects; supervises the storage, handling, mixing, and

application of pesticides and insures such applications and pesticides are applied in accordance with established laws, regulations, methods and techniques; provides input in developing field procedures, and provides assistance and consultation in field problems; assigns and supervises crews to work on revised operational maps as required; provides input to appropriate personnel regarding the update of operational maps; assists in maintaining a system of operating records and oversees the entry, accuracy, and maintenance of records by subordinate personnel; Collaborates with and assists other departments with various field studies, surveys, evaluations of biological and chemical control products and special projects as needed; Contacts property owners and makes recommendations in prevention, reduction, or elimination of mosquito development and harborage sites; refers more complex or property access issues to Ecological Management department; Assists with the more difficult or complex public relations issues encountered by Field Technicians through control operations by listening and responding to complaints or problems; investigates and provides accurate, logical assessments and information to the public or management to resolve issues as requested or required; plans and conducts training or presentations for District field personnel, supervisors, technical staff, community groups and organizations on topics such as, but not limited to, source reduction, inspection, and best practices in integrated pest management; assists in the safety and task training of new personnel and mentors District staff, when appropriate; investigates, selects or recommends purchases of department supplies and equipment; assists with preparation and monitoring of annual Control Operations department budget; reviews invoices for accuracy and payment; performs and oversees personnel in the performance of routine facilities and equipment maintenance and repairs including buildings, landscaping and grounds; may oversee or assist in construction, removal, or other related projects as needed or assigned; produces a variety of reports and correspondence using word processing, database, spreadsheet, and map based applications, and other District software as required; keeps informed of current developments in vector control and vector surveillance, as well as biological, environmental and regulatory changes to maintain skill levels; performs other administrative and/or field work related to mosquito control and surveillance as required; may be required to work overtime hours, weekends and holidays; may be exposed to infectious diseases associated with mosquitoes and other vectors.

A complete Job Description can be obtained from the Main District Office.

Minimum Qualifications

It is the applicant's responsibility to identify in their application materials how they meet the minimum qualifications. Listed below are some typical ways a person can obtain the required education, experience, knowledge and abilities to perform the responsibilities and tasks of the position. Equivalent combinations of education, training, and experience may be considered qualifying at the sole discretion of the District.

Education and Experience:

- High School diploma or equivalent; degree or course credits from an accredited college or university in the field of biological science or closely related field are preferred; and
- Six (6) years increasingly responsible experience in mosquito and vector control with at least one (1) year supervisory work.

Licenses or Certifications:

- Possession of a valid California Department of Public Health Certification in Mosquito Control categories A, B, C, and D; or, must be obtained within two (2) years of employment and maintained throughout employment;
- Possession of a valid California drivers' license; must be insurable with the District self-insurance program; must maintain valid license and insurability throughout employment.

Position Status

The vacancy is for a regular full-time position, subject to a one (1) year probationary period.

Examination and Selection Process

Applicants selected for interviews will be based on an evaluation of qualifying training, education and experience included in the application materials. Meeting minimum qualifications does not guarantee selection for an interview. Those candidates selected for interviews will receive a paneled oral interview to further assess training, experience and ability to perform the duties of the position. Selection will be based on a combined overall assessment of the oral interview and application.

Applicants selected for interviews must be available to interview between 7am and 3:30pm, Monday through Friday. Alternative interview times may not be offered.

Medical Testing

All persons selected for appointment must pass medical examinations administered by the District designated physician. Sacramento-Yolo Mosquito and Vector Control District is committed to maintaining a drug and alcohol free workplace.

Compensation and Benefits

The starting salary for this position is \$5,719.00, paid monthly.

Group dental, vision, life, long term disability, and optional medical insurance are offered through the District Cafeteria Plan. The District has two different voluntary 457 Deferred Compensation plans. 14 Holidays a year are recognized. 15 days sick leave per year is provided with unlimited accumulation. Upon retirement, unused sick leave may be converted to retirement service credit. 12 to 25 days of vacation a year are provided, based on years of District service. Workers compensation is provided and employees are protected under the Workers Compensation Laws of California.

The District participates in the California Public Employees' Retirement System (CalPERS).

- Employees who first become members of CalPERS (*New Members*) on or after January 1, 2013 participate in a defined benefit formula of 2% @ 62. The employee contribution is calculated based on PERS actuarial studies and is set at 6.75% of reportable compensation through FY 18/19.
- Employees new to the District who are/were members of CalPERS or any other qualifying California public retirement system (*Classic Members*) prior to January 1, 2013, may be

eligible to participate in the 2.5% @ 55 benefit formula. Eligibility is based on criteria set forth by the Public Employees' Pension Reform Act of 2013 (PEPRA).

- The District participates in the Medicare portion of the Federal Insurance Contributions Act (FICA); however, PERS qualified employees do not participate in the Social Security portion of FICA.

Equal Employment Opportunity It is the policy of the District to provide equal employment opportunity to all applicants. All qualified applicants will be considered for employment without regard to race, color, national origin, religion, gender, sexual orientation or any other legally protected characteristic.

Please contact the District at least five (5) working days before a scheduled examination or interview if you require accommodation in the examination or interview process.