

MINUTES OF THE APRIL 18<sup>TH</sup>, 2006  
BOARD OF TRUSTEES

SACRAMENTO/YOLO MOSQUITO & VECTOR CONTROL DISTRICT

PLACE: 8631 Bond Road, Elk Grove, CA 95624-1477

TIME: 1:15 P.M.

TRUSTEES PRESENT:

Neal Peart	President	Woodland
David Tamayo	Vice-President	City of Sacramento
John Lewallen	Secretary	Sacramento County
Robert Biederman		Galt
Vern C. Bruhn		Winters
Craig R. Burnett		Folsom
Rosemarie Butler		Isleton
Raul DeAnda		West Sacramento
Lyndon Hawkins		Elk Grove
Michael Parrella		Yolo County
Robert Washino		Davis
Jack Whitfield		Citrus Heights

STAFF PRESENT:

David Brown	Manager
Gary Goodman	Assistant Manager
Debbie Ackerman	Admin. Mgr.
Jennifer Benito	Public Information Officer
Rhonda Laffey	Systems/Mapping Coordinator

LEGAL COUNSEL: Richard Shanahan

**Call to Order:**

**Pledge of Allegiance:** Assistant Manager Gary Goodman led the Pledge of Allegiance.

President Peart requested all cell phones, pagers, and electronic devices be silenced during the meeting.

**1. Closed Session Conference with Legal Counsel for Anticipated**

**Litigation; Brown Act Section 54956.9(b); Significant Exposure to Litigation Involving One Potential Case – S. Maggy Claim for Additional Vacation Time.**

Legal Counsel Shanahan announced that in the closed session, the Board, on a motion by Trustee Bruhn and seconded by Trustee Whitfield, moved to deny the claim by Ms. Maggy for

additional vacation time. The vote, in favor of the motion, was unanimous.

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**2. Items for Approval by General Consent.**

On a motion by Trustee Hawkins, seconded by Trustee Washino, the Board unanimously approved the minutes of the Board meeting held March 21<sup>st</sup>, 2006; On a motion by Trustee Whitfield, seconded by Trustee DeAnda, the Board unanimously approved the expenditures for March 2006.

**3. Reports to the Board**

**A. Manager's Report:** Manager Brown and Dr. Parrella gave a presentation to the Yolo County Board of Supervisor's regarding the late rains and mosquito control efforts for the coming year. Manager Brown has several more presentations scheduled, trying to get the word out early to our elected representatives and community groups. Upcoming dates of events: the MVCAC Legislative Day on Wednesday, April 26<sup>th</sup>; AMCA Legislative Forum in Washington D.C. on May 1<sup>st</sup> – 3<sup>rd</sup>. The MVCAC Quarterly meeting was held in San Diego and a brief written report was included in the Board packet. Manager Brown announced that our District has three openings: Lab Director, Program Development Manager, and a Water Management Supervisor position. Mr. Fritz has accepted a new position in Oregon. The District phone system was completely down yesterday, due to an Elk Grove area outage. We were able to return all phone call messages. The magpie study has been completed and Dr. Smallwood will present his findings at the next Board meeting. Staff has met with the new auditors for a preliminary meeting. It went very well and we will meet with them again in August. Manager Brown is working on an experimental use permit for some organic products. Lastly, the UC system-wide and the MVCAC is participating with the Malaria Research and Control group. Our District may be called upon to partner in the efforts.

**B. Presentation of Outreach Program to Date:** Public Information Officer Jennifer Benito reported on the activities and accomplishments to date. She included the advertising campaign and the ad's for non-English speaking residents, "Fight the Bite" materials and distribution, presentations given and the school program. She also reviewed the media coverage and special features, and future outreach activities and public service announcements. She presented the week of activities leading up to our second annual Open House on Saturday, April 29<sup>th</sup>.

**3. Cont'd. C. Presentation of the GIS Program:**

Rhonda Laffey gave a brief overview of the VCMS program and how they are assisting the field personnel in identifying permanent swimming pools. She included the utilities and limitations of our program in identifying locations of backyard pools. This entails using satellite imagery, aerial photos, and the use of digital data from cooperation between District departments and with outside agencies. The service request program now also includes a lot of history information printed directly on the service request to assist the field technician.

**D. Mosquito Counts and Field Activities:** Assistant Manager Gary Goodman reported with the weather clearing, field activities are increasing. Mosquito counts are still low, catch basins aren't showing much activity, and our new surveillance trap schedule is in place. All staff will be participating in the Open House. We had two positive birds, both were hawks.

**4. Board Review and Consideration to Adopt Resolution Declaring the Week of April 24<sup>th</sup> – April 29<sup>th</sup> West Nile Virus and Mosquito and Vector Control Awareness Week.**

On a motion by Trustee Tamayo, seconded by Trustee Burnett, the Board unanimously approved Resolution #04-18-06 A, declaring the week of April 24<sup>th</sup> through April 28<sup>th</sup> 2006 West Nile Virus and Mosquito & Vector Control Awareness Week.

**5. Board Review and Consideration and Award of Bid to Sell Ross Avenue Property.**

Manager Brown, Assistant Manager Goodman, and Trustee Hawkins opened the bids on Thursday, April 13<sup>th</sup>, 2006. There was only one bid received and opened. It has met all of the requirements. On a motion by Trustee Whitfield, seconded by Trustee Burnett, the Board unanimously voted to accept the bid of \$104,000.00 for the Ross Avenue property.

**6. Board Review and Discussion of Preliminary 2006-2007 Budget.**

Manager Brown presented a draft of the 2006-2007 preliminary budget. He discussed the growth of both counties, revenue estimates, anticipated employee expenditures (salaries, health

benefits, Medicare costs, retirement, retiree medical costs, and potential COLA), and staffing. For the expenditures, some line items that are increasing are communications, gas and petroleum, utilities,

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**6. Cont'd.** worker's compensation and liability insurance. The draft budget will be brought back over the next two months as more information becomes available and department budgets are considered.

**7. Board Review and Consideration to Eliminate Program Development Manager Position and Authorize Program Coordinator Position.**

Due to the retirement of the Program Development Manager the position has been vacant. Since the vacancy, staff has had the opportunity to review and revise the job description to better fit the needs of the District. On a motion by Trustee DeAnda, seconded by Trustee Butler, the Board unanimously approved to abolish the Program Development Manager position and approve the Program Coordinator position.

**8. the Board Review and Adoption Approving Agreement with the California Department of Water Resources for Mosquito Control Expenditures.**

This is an extension of an agreement the District signed in 2001 with the Department of Water Resources for mosquito control on land they own. On a motion by Trustee Lewallen, seconded by Trustee Washino, the Board unanimously approved Resolution # 04-18-06 B with the Department of Water Resources.

**9. Field Board Review and Consideration of Hand Held PDA's for**

The current hand held PDA's used by the field technicians have become obsolete, necessitating the purchase of new PDA's. On a Motion by Trustee Whitfield, seconded by Trustee Burnett, the

Board

Unanimously approved the purchase of 20 hand held PDA's not to exceed \$5900.00.

**10. Board/Staff General Discussion.**

*Opportunity for trustees and staff to ask questions for clarification, make brief announcements and reports, and for trustees to provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.*

*In the event it becomes necessary to implement aerial applications, the District may want to put out an RFP for aircraft applications. This may be prudent for contingency aerial adulticiding spraying for this year. This will be brought back for future consideration.*

**11. Adjournment.**

*President Peart adjourned the meeting at 3:10 p.m.*

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*I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the April 18th, 2006 meeting.*

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*David Brown, Manager*

*Approved as written and/or corrected by the Board of Trustees at the May 16th, 2006 meeting.*

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*John Lewallen, Secretary*