

A Special Meeting of the Sacramento-Yolo Mosquito & Vector Control District in
Lieu of the Regular Board Meeting
MINUTES OF THE APRIL 15TH, 2008
BOARD OF TRUSTEES
SACRAMENTO/YOLO MOSQUITO & VECTOR CONTROL DISTRICT

PLACE: 8631 Bond Road, Elk Grove, CA 95624-1477
TIME: 10:00 a.m.

TRUSTEES PRESENT:

Craig R. Burnett	President	Folsom
Rosemarie Moore	Vice-President	Isleton
Robert Biederman		Galt
Raul DeAnda		West Sacramento
Lyndon Hawkins		Elk Grove
Marie Heilman	Secretary	Winters
Jayna Karpinski-Costa		Citrus Heights
Michael Parrella		Yolo County
Neal Peart		Woodland
Robert McGarvey		Rancho Cordova
David Tamayo		City of Sacramento
ABSENT: John Lewallen		Sacramento County
Robert Washino		Davis

STAFF PRESENT:

David Brown	Manager
Gary Goodman	Assistant Manager
Debbie Ackerman	Admin. Mgr.
Joel Buettner	Eco. Mgmt. Supervisor
Marcia Reed	Vector Ecologist
Luz Rodriguez	Public Information Officer

LEGAL COUNSEL: Richard Shanahan

Call to Order:

Pledge of Allegiance

All cell phones, pagers, pda's, and electronic devices are requested to be silenced during the meeting.

People wishing to address the Board regarding items not listed on the agenda. There were none.

1. **Board Workshop to Conduct Ethics Training Pursuant to AB1234.**

Legal Counsel Richard Shanahan presided over the on-line Public Service Ethics Education, beginning at 10:00 a.m. Trustees that participated in the training were Raul DeAnda, Lynn Hawkins, Craig Burnett, Bob Biederman, Marie Heilman, Neal Peart, and Rosemarie Moore. District staff in attendance was Manager David Brown, Assistant Manager Gary Goodman, and Administrative Manager Debbie Ackerman. The meeting recessed at 12:08 at the completion of the Ethics Training and will resume at 1:15 p.m.

The Board meeting resumed at 1:15 p.m. Trustees McGarvey, Parrella, Tamayo, and Karpinski-Costa joined the meeting at 1:15 p.m.

2. **Items for Approval by General Consent:**

On a motion by Trustee Hawkins, seconded by Trustee Peart, the Board unanimously approved the items of general consent: minutes of the March 18th, 2008 Board of Trustees meeting; expenditures for March 2008.

3. **Reports to the Board.**

A. Manager's Report:

Manager Brown is meeting with a group of physicians and staff in the medical field and will be in attendance shortly. He will give his report upon his return.

Manager Brown reported on the following: the Journal of Emerging Infections will be publishing some of the work results after the 2005 aerial spraying; The Journal of Medical Entomology has accepted a paper from former District Lab Director Dia Elnaiem to be published in the near future; District Ecological Supervisor Joel Buettner is working with the Department of Fish & Game Refuge Manager and State Coordinator to identify habitat that is necessary to meet the goals of the refuge but embrace Best Management Practices for mosquito control; The City of Sacramento has adopted a voluntary program to help with the green waste problem.

Legislative Update: Manager Brown reported on SB 1326 (Ducheny) and AB 2763 Light Brown Apple Moth.

MVCAC – As President of the Association for 2008, Manager Brown has been very busy with the transitioning of the new administrators. The first quarterly meeting will be held in Monterey on May 1st & 2nd and some of the items up for discussion will be the dues structure; statewide surveillance program; school-wide curriculum on mosquitoes and mosquito-borne diseases; and training for Trustees regarding legislative issues relative to mosquito and vector control agencies.

VCJPA – will be meeting tomorrow to discuss self-insured retention levels and the potential increase.

Aerial Applications Contract – a copy of the contract was included for review.

3. Cont'd. B. IPM Reports

Vector Ecologist Marcia Reed reported on the District's surveillance program; Ecological Department Supervisor Joel Buettner reported on the cemetery program, the pool program, and the potential abatement proceedings regarding state lands; Assistant Manager Gary Goodman reported on our Biological Control Program in the absence of Supervisor Demetri Dokos; Assistant Manager Goodman also reported on the Larval and Adult Mosquito Control. Public Information Officer Luz Rodriguez reported on the public forums, volunteer week, Mosquito & WNV Awareness Week, the calendar contest, web and advertising campaign, and the upcoming public events the District is participating in.

4. Board Review and Consideration of Amendment to Rules for Proceedings of District Board Meetings to Change the Time of District Board Meetings.

The resolution presented reflects what was adopted by the Board at the last meeting, to change the regular Board meeting day to the third Wednesday of the month at 10:00 a.m. On a motion by Trustee Biederman, seconded by Trustee Karpinski-Costa, the Board voted in favor to adopt Resolution 04/15/08 changing the Board meeting day to the third Wednesday of the month at 10:00 a.m. Trustee's DeAnda and Moore voted no. Trustee Hawkins abstained.

5. Board Review and Consideration of Amendment to Section 1.09 of the District Personnel Manual (Driving Record) to Incorporate the Vector Control Joint Powers Agency (VCJPA) Model Driver Selection and Vehicle Use Guidelines.

The proposed Model Driver Selection and Vehicle Use Guidelines were previously reviewed by the Board and presented to the employees for comment. There was no opposition. On a motion by Trustee Hawkins, seconded by Trustee DeAnda, the Board unanimously approved the amendment to Section 1.09 to the District Personnel Manual.

6. Board Review and Discussion of Preliminary 2008-2009 Budget.

This is the first preliminary look at the 2008-2009 Budget estimates. Included in the first draft are estimated revenues, anticipated employee expenditures that include a potential COLA as well as an amendment to the cafeteria plan allowance. Manager Brown will submit more complete budget packages at subsequent Board meetings as information becomes available.

7. **Board Review and Consideration to Perform Environmental Risk Assessment of Mosquito Control Activities Within District Boundaries.**

Manager Brown has been exploring the idea of a District based environmental assessment regarding our mosquito control activities. Staff has spoken to the Comparative Biological Assessment Laboratory at Montana State University in providing detailed risk assessments of our mosquito control activities. On a motion by Trustee Tamayo, seconded by Trustee Heilman, the Board voted in favor to authorize Manager Brown and Legal Counsel Shanahan to further negotiate with the Comparative Biological Assessment Laboratory at Montana State University in determining if the study will accomplish the District's intended mission. Trustee's Hawkins, Karpinski-Costa, and Biederman voted against the authorization.

8. **Board/Staff General Discussion.**


Opportunity for trustees and staff to ask questions for clarification, make brief announcements and reports, and for trustees to provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

9. **Adjournment.**

Meeting adjourned at 3:50 P.M.

* * * * *

I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the April 15th, 2008 meeting.



David Brown, Manager

Approved as written and/or corrected by the Board of Trustees at the May 21st, 2008 meeting.



Marie Heilman, Secretary