

**MINUTES OF THE DECEMBER 18, 2012  
MEETING OF THE BOARD OF TRUSTEES OF THE  
SACRAMENTO/YOLO MOSQUITO & VECTOR CONTROL DISTRICT**

PLACE: 8631 Bond Road, Elk Grove, CA 95624

TIME: 10:00 a.m.

**TRUSTEES PRESENT:**

Frederick Goethel	President	Galt
Lyndon Hawkins	Vice President	Elk Grove
David Tamayo	Secretary	City of Sacramento
Craig R Burnett		Folsom
Jayna Karpinski-Costa		Citrus Heights
Rosemarie Moore		Isleton
Neal Peart		Woodland
Gregory Lanzaro		Winters
John Lewallen		Sacramento County
Raul DeAnda		West Sacramento
Christopher Barker		Davis
Robert McGarvey		Rancho Cordova

**TRUSTEES ABSENT:**

Bruce Eldridge Yolo County

**LEGAL COUNSEL:**

Richard Shanahan

**STAFF PRESENT:**

David Brown	Manager
Janna McLeod	Administrative Manager
Paula Macedo	Lab Director
Marty Scholl	Ecological Mgmt Supervisor
Luz Rodriguez	Public Information Officer
Demetri Dokos	Fisheries Supervisor
Marcia Reed	Vector Ecologist
Stan Wright	Environmental Biologist
Kara Kelly	Microbiologist
Gary Forrester	Field Supervisor-North Sac
Paul Sanders	Field Supervisor-South Sac
Randy Burkhalter	Field Supervisor-Catch Basins
Michael Fike	Field Supervisor-North Yolo
Garth Ehrke	Field Supervisor-South Yolo
Dan Fisher	Information Technology Administrator
Rhonda Laffey	Mapping/Systems Coordinator

**CALL TO ORDER**

The meeting was called to order at 10:03 am by President Goethel.

**Roll Call**

Trustee Bruce Eldridge is absent; however, a quorum is present. Trustee David Tamayo arrived at 10:36 am.

**Pledge of Allegiance**

*All phones and electronic devices are requested to be silenced during the meeting.*

**1. ITEMS FOR APPROVAL BY GENERAL CONSENT**

District Counsel, Richard Shanahan, requested a correction to Item a., the Minutes of the November 13, 2012 Board Meeting, to reflect that he was not in attendance at the meeting.

On a motion by Trustee Burnett, seconded by Trustee DeAnda, the Board unanimously approved General Consent items a. through e.:

- a. Minutes of the November 13, 2012 Board of Trustees meeting (with correction noted above);
- b. Expenditures for November 2012;
- c. Board Review of Member Contingency Fund Deposit of Retrospective Adjustments totaling \$111,711.00;
- d. District PERS Annual Valuation Report as of June 30, 2011;
- e. Board Consideration of Hiring Buehler & Buehler Structural Engineers to Provide a Structural Evaluation of Existing Roof Framing not to Exceed \$750.00.

**2. OPPORTUNITY FOR PUBLIC COMMENT**

There were none.

**3. REPORTS TO THE BOARD**

**a. Managers Report:**

Manager Brown submitted an oral report including a brief discussion of routine facility maintenance, a leak in the Lab roof, employee vacation time, Safety Committee Report and the MVCAC Planning Session.

Manager Brown indicated staff is taking earned vacation time and employees that received a deferral of jury duty are now being called to fulfill their service.

He informed the Board that the Annual Safety Committee Report will be provided at the January Board meeting.

Manager Brown and Assistant Manager Gary Goodman both attended the MVCAC Planning Session held in early December. Evaluation of service providers, research objectives, legislative and regulatory affairs were the main topics discussed at the session.

Mr. Brown informed the Board we are starting to see leaks in the Lab roof and are preparing bids to have this replaced in Spring 2013.

**b. Written Reports from District Departments:** Written reports were provided in the Board packets from each department. The department supervisors each gave an oral presentation and were available to answer any questions.

**Lab/Surveillance:** Microbiologist, Kara Kelly gave a PowerPoint presentation on Lab activities for 2012 including a review of surveillance and virus statistics, the canine heartworm card program as well as upcoming projects. Vector Ecologist Marcia Reed gave a PowerPoint presentation on 2012 resistance testing activities and upcoming projects.

**Ecological Management:** No oral report given, a written report was included in the Board packet.

**Fisheries:** No oral report given, a written report was included in the Board packet.

**Control Operations:** Each Field Supervisor gave a verbal report of activities, programs and/or projects of note that occurred during the 2012 season. Field activities reported on include larval and adult mosquito control, virus responses, wetlands, duck clubs and rice. Field Supervisor Garth Ehrke discussed South Yolo County and Field Supervisor Michael Fike discussed North Yolo County. Field Supervisor Randy Burkhalter reported on the Catch Basin crew, while Field Supervisors Paul Sanders and Gary Forrester reported on Southern and Northern Sacramento County respectively.

**Geographic Information Systems (GIS):** Mapping Systems Coordinator, Rhonda Laffey gave a brief oral report on GIS activities for 2012, which include sources, maps and overlays and pesticide reports.

**Public Information/Outreach:** No oral report given, a written report was included in the Board packet.

**Information Technology:** Information Technology Administrator Dan Fisher gave an oral report on IT activities for 2012 including, cell phones, in-truck lap-tops, data analysis, and software.

**Maintenance Shop:** Shop Supervisor Tom Price gave an oral report of Shop activities for 2012. Mr. Price also demonstrated an automatic Fish Feeder that was created/modified by Mechanic Ben Weisenberg. The Feeders will operate on a timer system to continue to dispense fish food during times when staff is not present. This will allow for more consistent feeding as well as reduce over time related to weekend and holiday feedings.

**c. Update on District Participation in NPDES Coalition and Compliance with NPDES Permit:**

Assistant Manager Gary Goodman gave a brief update on the NPDES Coalition and Permit Compliance. Mr. Goodman indicated that monitoring and other data collection has been completed and a report will be filed by March 1<sup>st</sup>. A meeting with the State Water Board took place December 17<sup>th</sup> at which an ongoing Toxicity Study was discussed. Mr. Goodman indicated that topic included preliminary data and potential toxicity issues with certain control products. The Water Board did not make any decisions on continued funding of the study, but a decision is expected to be made in the near that could potentially include toxicity as a part of the NPDES Permit requirements.

**4. BOARD CONSIDERATION TO RESCHEDULE JANUARY 15<sup>TH</sup> 2013 REGULAR BOARD MEETING TO JANUARY 22, 2013 AT 10:00 AM.**

Due to a conflict with Manager Brown being on travel during the regularly scheduled Board meeting staff recommended moving the Board meeting date to January 22<sup>nd</sup> 2013 at 10:00 am.

On a motion by Trustee Moore, seconded by Trustee DeAnda, the Board voted unanimously in favor of moving the meeting date to January 22<sup>nd</sup>, 2013.

**5. BOARD /STAFF GENERAL DISCUSSION**

Manager Brown indicated Trustee Elections for 2013 will take place at the January Board meeting.

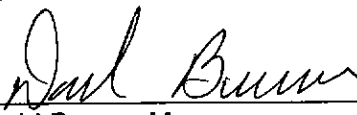
The District Holiday Gathering will follow the meeting today.

**6. ADJOURNMENT**

President Goethel adjourned the meeting at 11:35 a.m.

\* \* \* \* \*

I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the December 18<sup>th</sup>, 2012 meeting.

  
\_\_\_\_\_  
David Brown, Manager

Approved as written and/or corrected by the Board of Trustees at the January 22<sup>nd</sup>, 2013 meeting.

  
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David Tamayo, Secretary