

MINUTES OF THE JANUARY 23, 2007
BOARD OF TRUSTEES
SACRAMENTO/YOLO MOSQUITO & VECTOR CONTROL DISTRICT

PLACE: 8631 Bond Road, Elk Grove, CA 95624-1477

TIME: 1:15 p.m.

TRUSTEES PRESENT:

Neal Peart	President	Woodland
David Tamayo	Vice-President	City of Sacramento
John Lewallen	Secretary	Sacramento County
Robert Biederman		Galt
Craig R. Burnett		Folsom
Rosemarie Butler		Isleton
Raul DeAnda		West Sacramento
Lyndon Hawkins		Elk Grove
Robert Washino		Davis
Jack Whitfield		Citrus Heights
ABSENT: Vacant		Winters
Michael Parrella		Yolo County
STAFF PRESENT:		
David Brown		Manager
Gary Goodman		Assistant Manager
Debbie Ackerman		Admin. Mgr.
Joel Buettner		Water Management Supervisor
Jennifer Benito		PIO
LEGAL COUNSEL:		Richard Shanahan

Call to Order:

Pledge of Allegiance:

All cell phones, pagers, pda's, and electronic devices are requested to be silenced during the meeting.

People wishing to address the Board regarding items not listed on the agenda. *There were none.*

1. Items for Approval by General Consent:

On a motion by Trustee Burnett, seconded by Trustee Washino, the Board unanimously approved the items of general consent: minutes of the December 19th, 2006 Board of Trustees meeting; expenditures for December 2006.

2. Reports to the Board.

D. Proposed Evaluation of Public Outreach Program: *Manager Brown requested to start the reports with item d. and introduced Val Smith, California State University Sacramento Professor in the Communications Studies Department. Dr. Smith reviewed the objectives, methods, instruments, and timelines of the public opinion research to be conducted during January and February 2007. He will provide an executive summary, written and oral report of results at the March 2007 meeting. Questions and discussion followed.*

A. Manager's Report: *Along with the written report provided in the Board packets, Manager Brown also reported that the Lab staff have been collecting pigeons to use as sentinels until the chickens from DHS arrive. Interestingly they have found approximately 20% of the pigeons collected are antibody positive for WNV. We are not sure of the significance of these findings at this point. Discussion continued.*

The USEPA has issued a ruling on the NPDES permit process, which has initiated many lawsuits. Manager Brown will be consulting with Legal Counsel Shanahan regarding the District's position and procedure on this matter. A brief discussion continued.

The CalPERS Annual Valuation Report and the 2006 Annual Report from the County of Sacramento was included in the Board packets for information. Of note are the anticipated employer contribution rates from CalPERS for 2007-2008 @ 16.701% and 17.1% for the 2008-2009 fiscal year. The Manager uses the information in these reports for budget projections and estimates.

Manager Brown reported that he accompanied Marcia Reed and John Fritz at the Florida Fly-In in Lee County. It was a very informative conference on aerial adulticiding utilizing models to predict spray characteristics.

There are going to be several presentations by District staff at the annual MVCAC Conference in Fresno. The presenters will be giving their presentations in a practice run for our employees at the end of the month meeting on January 31st.

- 2. Cont'd.** Seattle is anticipating an outbreak of WNV and has asked Manager Brown and PIO Jennifer Benito to give presentations on our program and the challenges we faced. The expenses will be paid by Seattle.

We have received notice of a workers compensation claim that has been submitted to the Workers Compensation Appeals Board.

B. Water Management Draft Goals and Objectives: Water Management Supervisor Joel Buettner presented an outline of goals and objectives for the Water Management Department. He is proposing a departmental name and staff title change; adoption of the proposed Mosquito Reduction BMP Compliance policy; and adoption of a revised vegetation management agreement. Questions and discussion continued. An Ad-Hoc Committee was formed to review and develop some of the proposed program policies. The committee members are John Lewallen, Neal Peart, Raul DeAnda, and Dave Tamayo.

C. Assistant Manager Review of Field Technician Job

Descriptions: Assistant Manager Gary Goodman will periodically be bringing in job descriptions for updating and revision to keep them consistent and current. He is proposing to make a change to the Field Technician II and Field Technician III classifications. A Field Tech II will be required to obtain all four certifications, which is the current requirement for Field Tech III. This would enable the District to utilize the needed personnel in an urgent situation, such as the yellowjacket outbreak we experienced a few years ago. Field Tech I is a two year program, which allows ample time to obtain the certifications. Mr. Goodman will provide a written report at the next meeting to further explain the proposed changes.

- 3. Board Review and Approval of District Annual Safety Committee Report.**

Assistant Manager Gary Goodman presented the annual Safety Report for 2006. Included with the report are the minutes from the past year for review. The Safety Committee made a lot of changes over the past year. Mr. Goodman reviewed some of the statistics and comparisons. On a motion by Trustee Burnett, seconded by Trustee Hawkins, the Board unanimously approved the District Annual Safety Report for 2006.

4. **Board Review and Consideration of Job Description and Salary Schedule Amendments for Fisheries Culturist Effective March 31, 2007.**

Fisheries Supervisor Woody Schon has announced that he will be retiring from the District at the end of March 2007. Assistant Manager Gary Goodman is proposing to amend the job description and salary schedule to reflect the production of mosquitofish and the maintenance of the ponds, and the salary schedule to be consistent with other District Supervisors. On a motion by Trustee Butler, seconded by Trustee Tamayo, the Board unanimously approved the amendments to the job description and salary schedule for the Fisheries Supervisor position.

5. **Board Review and Affirmation of Public Information Outreach Components Consisting of Community Newsletters, Bus Panels, Transit Shelters, and Bumper Sticker Billboards not to Exceed \$130,000.00.**

The Board has previously approved these expenditures when the Public Information Officer presented this information in the 2006-2007 budget. These expenditures are for the 2007 advertising campaign. On a motion by Trustee Burnett, seconded by Trustee Tamayo, the Board voted in favor of approving the outreach program expenditures. Trustee's Whitfield and Biederman abstained.

6. **Board Consideration and Approval of District Officers for President, Vice-President, Secretary, and Delegating the Manager to Perform Responsibilities of the Secretary.**

At the pleasure of the Board, the nominations for President, Vice-President, and Secretary were open. On a motion by Trustee Burnett, seconded by Trustee Washino, Trustee Tamayo was unanimously nominated and elected to serve as President of the Board for 2007. On a motion by Trustee Lewallen, seconded by Trustee Washino, Trustee Burnett was unanimously nominated and elected to serve as Vice-President of the Board for 2007. On a motion by Trustee Burnett, seconded by Trustee Hawkins, Trustee Butler was unanimously nominated and elected to serve as Secretary of the Board for 2007. On a motion by Trustee Lewallen, seconded by Trustee Washino, the responsibilities of the Secretary was unanimously delegated to the Manager.

7. Board/Staff General Discussion.

Opportunity for trustees and staff to ask questions for clarification, make brief announcements and reports, and for trustees to provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Staff and Trustees attending the MVCAC conference in Fresno were listed, with those giving presentations listed in bold print.

The AMCA meeting in Orlando Florida is April 1 – 5th. Trustee Burnett and Trustee Hawkins has expressed an interest in attending. If anyone else is considering attending, today would be the deadline to get the information into the office staff.

The AMCA Annual Washington Day Conference will be held May 7th-9th. Manager Brown, Trustee Hawkins, and Trustee Peart will be attending.

Future agenda items will be job description updates; an update from the Ad Hoc Committee; and working on our biological program enhancements; the time and date of monthly Board meetings.

W-2's have been distributed.

8. Adjournment.

Meeting adjourned at 3:10 P.M.

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I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the January 23rd, 2007 meeting.

David Brown, Manager

Approved as written and/or corrected by the Board of Trustees at the February 20th, 2007 meeting.

Rosemarie Butler, Secretary