

MINUTES OF THE JULY 15th, 2008 MEETING
BOARD OF TRUSTEES

SACRAMENTO/YOLO MOSQUITO & VECTOR CONTROL DISTRICT

PLACE: 8631 Bond Road, Elk Grove, CA 95624-1477

TIME: 10:00 a.m.

TRUSTEES PRESENT:

Craig R. Burnett	President	Folsom
Rosemarie Moore	Vice President	Isleton
Marie Heilman	Secretary	Winters
Robert Biederman		Galt
Raul DeAnda		West Sacramento
Lyndon Hawkins		Elk Grove
Jayna Karpinski-Costa		Citrus Heights
John Lewallen		Sacramento County
Robert McGarvey		Rancho Cordova
Michael Parrella		Yolo County
Neal Peart		Woodland
David Tamayo		City of Sacramento
Robert Washino		Davis

ABSENT: None

Legal Counsel: Richard Shanahan

STAFF PRESENT:

David Brown	Manager
Gary Goodman	Assistant Manager
Debbie Ackerman	Administrative Manager
Paula Macedo, Demetri Dokos, Joel Buettner, Luz Rodriguez	

Call to Order: All cell phones, pagers, and electronic devices should be silenced during the meeting.

Pledge of Allegiance:

Public Comment: There was none.

1. **Items for Approval by General Consent:**

On a motion by Trustee Lewallen, seconded by Trustee Heilman, the Board unanimously approved the items of general consent: minutes of the June 18th, 2008 meeting and the expenditures for June 2008; District Investment Policy.

2. **Correspondence to the Board.**

Letter from a community member in Sacramento County.

3. Awards and Presentations.

Ecological Management Supervisor Joel Buettner presented three candidates at the last Board meeting to receive the District's BMP's awards for their efforts and cooperation in reducing mosquitoes. Resolutions honoring the three recipients were approved last month and were presented today to Mark Ackerman (Cosumnes River Preserve), Raymond Coupe, and the Sacramento County Drain Operations.

4. Reports to the Board.

a. Manager's Report: *Manager Brown provided a written report that was included in the Board packets and also discussed the following: the absence of the state budget; letter from Supervisor Dickenson thanking us for our participation in his breakfast community forum; meetings with City of Sacramento council members regarding the continuing issues with the current catch-basin system.*

b. Land Use Revenue Report: *Assistant Manager Gary Goodman reported on revenues that are generated through property taxes and the costs related to mosquito control on agricultural land with little or no tax revenue.*

c. IPM reports: Surveillance: *Lab Director Paula Macedo provided a written report in the Board packets but also reported on the components of the surveillance program: mosquito abundance, positive dead birds and expanded surveillance in those areas, positive mosquito pools, and minimum infection rates, and comparative information to last year.*

d. Ecological Management: *Ecological Management Supervisor Joel Buettner provided a written report in the Board packets and also discussed the following: future DWR water projects that will effect our control efforts; beaver depredation with land owners; and the northern Yolo County Roosevelt Ranch project.*

e. Larval & Adult Mosquito Control: *Assistant Manager Gary Goodman reported on the current field activities and the pending aerial response.*

f. Biological Control: *Fisheries Supervisor Demetri Dokos provided a written report in the Board packets, but also reported on stocking rice fields, pools, and wetlands.*

g. Public Outreach: *Public Information Officer Luz Rodriguez provided a written report in the Board packets, and also discussed the press releases and media coverage regarding the aerial treatments; 2009 calendar; community forum results; upcoming events.*

5. **Board Review of Draft Budget and Operating Revenues for 2008-2009.**

This is the third review of the proposed 2008-2009 budget as was presented in previous meetings. The only change is an increase to the gas/petroleum account to offset potential fuel increases. We have developed a contingency plan if the passage of the State budget would affect us. On a motion by Trustee DeAnda, seconded by Trustee Peart, the Board unanimously approved the 2008-09 budget.

6. **Board Review and Consideration to Amend Section 4.08 (b) of the District Personnel Manual Regarding Group Medical-Dental-Life Insurance Benefits.**

The proposed change in the District Cafeteria Plan addresses the rising costs of health insurance, pursuant to adoption of the 2008-09 budget. On a motion by Trustee Hawkins, seconded by Trustee McGarvey, the Board unanimously approved to amend the District Personnel Manual Section 4.08 (b), with language to be provided by Legal Counsel Shanahan.

7. **Board Review and Consideration to Withdraw \$242,332.00 from Member Contingency Fund to Pay 2008-2009 VCJPA Premiums.**

The insurance premiums for workers compensation, liability, auto physical damage, and group fidelity coverage is \$242,332.00. On a motion by Trustee Washino, seconded by Trustee Moore, the Board unanimously approved the withdrawal of \$242,332.00 from our VCJPA member contingency funds to pay for the premiums.

8. **Board Review of Policy to Update District Retention Policy on Documents.**

This is a first reading of our proposed records management policy. This follows the Local Government Records Retention Guidelines that was recently adopted by the legislature. Manager Brown and Legal Counsel Shanahan have been working on this and it covers all that our District would need to address as a local government agency. No action was taken. Questions and comments should be forwarded to the Manager.

9. Board/Staff General Discussion.

Opportunity for trustees and staff to ask questions for clarification, make brief announcements and reports, and for trustees to provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Manager Brown will be working on a 5 year plan, utilizing the draft plan of 2000 as a template that was included in the Board packets.

The MVCAC Board meeting will be held here at the District on Thursday, July 24th.

Trustee Tamayo reminded the members to maintain appropriate meeting decorum during Board discussion.

Trustee Hawkins commended Manager Brown for his hard work and efforts with the MVCAC as their many changes and challenges emerge. Trustee Washino also added that Manager Brown is recognized for his work on behalf of the District as well as the state association.

10. Closed Session: Consideration of Workers Compensation Claim Against District by Claimant A. Ringor; Brown Act Section 54956.95.

Nothing was reported in open session.

11. Closed Session: Public Employee Performance Evaluation Title: Manager

The Board has discussed the Manager's evaluation and formed a committee to meet with the Manager and review his job performance and discuss terms of contract and salary. Legal Counsel Shanahan will prepare the written review and comments of the Board members and provide a copy to the Board President.

12. Adjournment.

Meeting adjourned at 1:25 p.m.

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I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the July 16th, 2008 meeting.

David Brown

David Brown, Manager

Approved as written and/or corrected by the Board of Trustees at the August 20th, 2008 meeting.

Marie Heilman

Marie Heilman, Secretary