

MINUTES OF THE MARCH 18TH, 2008 MEETING  
BOARD OF TRUSTEES

SACRAMENTO/YOLO MOSQUITO & VECTOR CONTROL DISTRICT

PLACE: 8631 Bond Road, Elk Grove, CA 95624-1477

TIME: 1:15 p.m.

TRUSTEES PRESENT:

Craig R. Burnett	President	Folsom
Rosemarie Butler	Vice President	Isleton
Mary Heilman	Secretary	Winters
Robert Biederman		Galt
Raul DeAnda		West Sacramento
Lyndon Hawkins		Elk Grove
Jayna Karpinski-Costa		Citrus Heights
John Lewallen		Sacramento County
Robert McGarvey		Rancho Cordova
Michael Parrella		Yolo County
Neal Peart		Woodland
Robert Washino		Davis
David Tamayo		City of Sacramento

ABSENT: David Tamayo  
Legal Counsel: Richard Shanahan

STAFF PRESENT:

David Brown	Manager
Gary Goodman	Assistant Manager
Debbie Ackerman	Administrative Manager
Paula Macedo, Luz Rodriguez, Demetri Dokos, Joel Buettner	

**Call to Order:** All cell phones, pagers, and electronic devices should be silenced during the meeting.

**Pledge of Allegiance:**

**Public Comment:** There was no public comment.

1. **Items for Approval by General Consent:**

On a motion by Trustee Hawkins, seconded by Trustee Lewallen, the Board unanimously approved the items of general consent: minutes of the February 19<sup>th</sup>, 2008 meeting and the expenditures for February 2008; Resolution Honoring Trustee Jack Whitfield for service on the Board; District surplus items; MOU with County of Sacramento HHS to use Public Health Laboratory.

2. **Reports to the Board**

**a. Managers Report:** Manager Brown received notification just prior to the Board meeting of the first WNV positive crow in Sacramento County. It was collected on March 5<sup>th</sup> and we just received the notice today.

- 2. cont.** We are coordinating with the Department of Public Health and the local Public Health Officer to put out a press release tomorrow morning regarding the findings and alerting the public about WNV still here in the area, protection and prevention. We will elevate our response plan to a Level II.

Manager Brown will look into coordinating ethics training being conducted here at the District for the Board members in conjunction with a regular scheduled Board meeting.

There is no news on the State budget. However, there are two bills being introduced that could have an impact on our District. Manager Brown discussed the Light Brown Apple Moth and the five bills that were composed in relation to the treatment program of that species. Legal Counsel Shanahan also updated the Board regarding CEQA and EIR reports. Manager Brown also discussed SB 1326 introduced by Senator Ducheny, which materialized due to the inquiries and allegations directed at the Coachella Valley District. Manager Brown and MVCAC Legislative Advocate Ralph Heim are meeting with Senator Ducheny to discuss the bill and her concerns.

**b. Reports and Presentations from Staff and Trustees**

**Attending AMCA Conference:** President Burnett, Trustee Washino, Trustee DeAnda, Trustee Lewallen, Trustee Hawkins, and Manager Brown each reported favorably about the conference in general, and were especially complimentary of the staff presentations. The conference gave all the attendee's the opportunity to network with many professionals from all over the United States. Trustee Hawkins also reported on the Trustee sessions, which he is the chairperson.

**c. IPM Reports:** Lab Director Dr. Paula Macedo reported on the mosquito surveillance program; Ecological Management Supervisor Joel Buettner reported on the newly developed BMP manual that he introduced at the conference, the Pellandini property and possible abatement notice, and a meeting with the Department of Fish & Game regarding the fall flooding of state lands; Fisheries Supervisor Demetri Dokos reported on the fish program; Assistant Manager Gary Goodman reported on the expansive pool program that is in progress with all the home foreclosures, on-going service requests, and the Level II response regarding the positive bird; Public Information Officer Luz Rodriguez reported on the upcoming ad campaigns, WNV/Mosquito Awareness Week, Volunteer Day, the teacher workshop, the annual "Fight the Bite" poster contest, and the upcoming "community forums".

3. **Board Review of Amendment to Rules for Proceedings of District Board Meetings to Change the Time of District Board Meetings.**

President Burnett presented this option for discussion, to move it to an earlier time in the day. Comments and suggestions were presented and discussed. Trustee DeAnda motioned to keep the meetings as they are, the 3<sup>rd</sup> Tuesday of the month at 1:15 p.m. The motion was seconded by Trustee Butler. On a vote of 4 ayes (Trustees DeAnda, Butler, McGarvey, Hawkins) to 8 nays (Washino, Lewallen, Heilman, Karpinski-Costa, Biederman, Parrella, Peart, Burnett) the motion failed. Discussion continued. On a motion by Trustee Lewallen, seconded by Trustee Peart, the Board voted in favor of moving the monthly Board meeting to the third Wednesday of each month at 10:00 a.m. in the mornings. Trustees Butler, DeAnda, McGarvey voting no. The Manager will work with Legal Counsel to develop the resolution to make the change and bring it back at the next meeting.

4. **Board Review and Consideration of Pesticide Purchase Policy for Fiscal Year 2008-2009.**

Due to limited products and suppliers of products, and pursuant to the District procurement policy, Manager Brown proposes to purchase Bti and Bs formulations from Adapco, Inc; purchase Altosid formulations evenly between Adapco, Inc., Clarke, and Univar; and purchase Evergreen 60-6 from Adapco, Inc. On a motion by Trustee Peart, seconded by Trustee Hawkins, the Board unanimously approved the recommended pesticide purchases.

5. **Board Review and Consideration of 2007 District Annual Report.**

The Board had previously authorized the publication of the annual report, but requested to review the suggested changes before going to print. No further action taken.

6. **Board Review of Amendment to Section 1.09 of the District Personnel Manual (Driving Record) to Incorporate the Vector Control Joint Powers Agency (VCJPA) Model Driver Selection and Vehicle Use Guidelines.**

Staff recommends incorporating the language developed by the VCJPA for the Model Driver Selection and Vehicle Use Guidelines into our District Personnel Manual to remain consistent with VCJPA practices. A motion was made by Trustee Hawkins to amend the

6. **Cont'd.** personnel manual and was seconded by Trustee Lewallen. After discussion, the motion and second were retracted to give the employees an opportunity to review and comment before adopting the policy and amending the personnel manual. This will be brought back to the Board.

7. **Board Review and Consideration to Adopt Resolution Declaring the Week of April 21-April 25 West Nile Virus and Mosquito and Vector Control Awareness Week.**

On a motion by Trustee Butler, seconded by Trustee Washino, the Board unanimously approved Resolution 03-18-08B declaring the week of April 21<sup>st</sup> – April 25<sup>th</sup> as West Nile Virus and Mosquito and Vector Control Awareness Week.

8. **Board Consideration of Field Trip to Yolo Bypass Wetland/Duck Club Habitat.**

At the last Board meeting there was interest and discussion about organizing a tour of some of the habitat that is discussed and presented to the Board. Manager Brown outlined several areas of wetlands and/or duck club habitats to consider. After discussion, the general consensus was to postpone the tour until September or the beginning of the fall flooding.

9. **Board/Staff General Discussion.**

Opportunity for trustees and staff to ask questions for clarification, make brief announcements and reports, and for trustees to provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

The quarterly meeting of the MVCAC will be held in Monterey May 1<sup>st</sup> & 2<sup>nd</sup>. The AMCA Legislative Day will be held May 5<sup>th</sup>-7<sup>th</sup> in Washington D.C. Please inform the office as soon as possible if you are planning to attend.

Please let staff know if you are not receiving your Board packets in a timely manner. We are looking into why there have been delays with the deliveries.

Manager Brown wanted to reinforce the transparency of our District by periodically meeting with the various incorporated city officials. He will be contacting Board members of those areas to include them in the meetings.

**9. Cont'd.** *Manager Brown has been in contact with a student from the University of Montana regarding the development of an environmental assessment document to help us address potential future issues that Legal Counsel Shanahan mentioned. Manager Brown would like to get a proposal from him and his senior professor to see if we could participate in a collaborative effort with him. Jerome Schlier has done some deposition work for us in the past, and is also a winner of the AMCA student competition award. Manager Brown believes his work fits very well with some of our concerns and issues we face and we could get this done for much less than an environmental firm. Trustee Parrella suggested we may want to consider an RFP.*

*Manager Brown will work with Board President Burnett to set up ethics training.*


*Trustee Hawkins asked fellow trustee's to think about any topics of interest or concern for the annual conference next year.*

**10. Adjournment.**

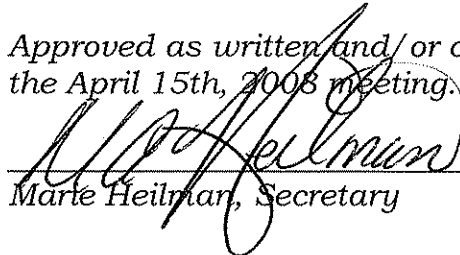
*Meeting adjourned at 3:35 p.m.*

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*I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the March 18th, 2008 meeting.*

  
\_\_\_\_\_  
David Brown, Manager

*Approved as written and/or corrected by the Board of Trustees at the April 15th, 2008 meeting.*

  
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Marte Heilman, Secretary