

MINUTES OF THE OCTOBER 19, 2010
BOARD OF TRUSTEES MEETING OF THE
SACRAMENTO/YOLO MOSQUITO & VECTOR CONTROL DISTRICT

PLACE: 8631 Bond Road, Elk Grove, CA 95624
TIME: 10:00 a.m.

TRUSTEES PRESENT:

Robert J. McGarvey	President	Rancho Cordova
Jayna Karpinski-Costa	V-President	Citrus Heights
Frederick Goethel	Secretary	Galt
Raul DeAnda		West Sacramento
Lyndon Hawkins		Elk Grove
Gregory Lanzaro		Winters
John Lewallen		Sacramento County
Rosemarie Moore		Isleton
Michael Parrella		Yolo County
Neal Peart		Woodland
Robert Washino		Davis
Craig R. Burnett		Folsom
David Tamayo		City of Sacramento

ABSENT: Craig R. Burnett
David Tamayo

LEGAL COUNSEL: Richard Shanahan

STAFF PRESENT:

David Brown	Manager
Debbie Ackerman	Admin. Manager
Paula Macedo	Lab Director
Demetri Dokos	Fisheries Supervisor
Luz Rodriguez	Public Information Officer
Marty Scholl	Ecological Management

Call to Order:

Roll Call

Trustees Burnett and Tamayo are absent.

Pledge of Allegiance

All cell phones, pagers, pda's, and electronic devices are requested to be silenced during the meeting.

1. Items for Approval by General Consent:

On a motion by Trustee Goethel, seconded by Trustee Washino, the Board unanimously approved the items of general consent: minutes of the special September 21, 2010 Board of Trustees meeting; expenditures for September 2010; the Annual Cooperative Agreement between the California Department of Public Health and the Sacramento-Yolo Mosquito & Vector Control District; Resolution honoring retired employee Steve Simunich; election of MVCAC Honorary Members, Meritorius Service Award Recipient and Officers for 2011.

2. Opportunity for Public Comment

There were no public comments.

3. **Board Review and Consideration of 2009-2010 Annual District Audit.**

Manager Brown introduced Michelle Nelson from Mann, Urutia, and Nelson, CPA's to present the 2009-2010 audit report. Ms. Nelson referenced the management letter, which is a direct communication between the auditor's and the Board regarding accounting practices, any difficulties encountered in performing the audit, corrected or uncorrected misstatements, any disagreements with management, and audit findings or issues. There were no issues, disagreements, or difficulties; the audit went extremely well. Ms. Nelson pointed out the journal entries, and the Management's Discussion and Analysis by the Manager; she reviewed the financial status and explained the key components of the audit. Ms. Nelson commended the District for being cautious and frugal during the state's financial instability by reducing expenses and staying ahead of the issues. On a motion by Trustee Peart, seconded by Trustee Goethel, the Board unanimously accepted the 2009-2010 Audit Report.

4. **Reports to the Board**

a. **Managers Report:** Manager Brown provided a written report in the Board packets, but also commented on the following: The MVCAC quarterly meeting will be held in South Lake Tahoe November 3rd – 5th; Assistant Manager Gary Goodman is in attendance at the public hearing for the NPDES project and will provide the comments for the MVCAC membership. Discussion continued about the permit process.

b. **Reports from District Departments:** Written reports were provided in the Board packets from each department, and the department supervisors provided additional information.

Lab/Surveillance – Paula Macedo commented on the following: Culex tarsalis numbers going up, and the pipien numbers going down, likely due to the changes in temperature and they are not host seeking at this time; WNV activity is expected to decrease due to the change in temperature.

Ecological Department – Marty Scholl commented on the following: the fall flooding program, the Yolo By-Pass Wildlife Area, and the lower Yolo By-Pass Duck Clubs, waste tire facility permits, presentations, and brush projects. The department is strongly focused on implementing BMP's on many of the projects in light of the upcoming regulations related to the NPDES. Mr. Scholl was commended on his work with various landowners in Yolo County.

Biological Control – Demetri Dokos commented on the following: the department is preparing the netted ponds for overwintering for next spring; the department is stocking wetlands; guppy distribution has been terminated due to colder temperatures;

4. **Cont'd.** maintenance work is on going. Mr. Dokos is researching options for fish production and maintenance to optimize efficiency and potentially result in cost savings.
- Public Outreach** – Luz Rodriguez reported our advertising campaign has ended; the survey is expected to be completed and presented at next month's Board meeting; presentations and material/repellent hand-out is on-going; contest calendars are available for distribution.
- Larval/Adult Mosquito Control:** Manager David Brown reviewed maps and explained our extensive surveillance program, which is integrated with a Centers for Disease Control study. We have developed a grid system and added the weekly traps coordinated through Dr. Reisen. The discussion was in reference to questions of staff at the last meeting in the delineation of spray areas.

5. **Board Review and Consideration to Approve a 3-Year Contract with SureWest in the Amount not to Exceed \$2500 per Month, and to Purchase ShoreTel Service and Equipment from Totlcom not to Exceed \$30,000 per year and a Yearly Service Contract not to Exceed \$2600 per year.**

Dan Fisher, District Information Technology Administrator, provided a written proposal and background in replacing our current phone and internet service provider, and to upgrade the phone hardware for greater control and increased reliability. On a motion by Trustee Lewallen, seconded by Trustee Moore, the Board unanimously approved the three (3) year contract with SureWest not to exceed \$2,500 per month; to purchase ShoreTel Service and equipment from Totlcom not to exceed \$30,000 per year; and a yearly service contract not to exceed \$2,600 per year.

6. **Board Review and Consideration to Change December Board Meeting Date to December 14th, 2010.**

Staff recommends changing the regular December Board Meeting from December 21st to December 14th to avoid conflicts with the holidays. On a motion by Trustee Moore, seconded by Trustee Karpinski-Costa, the Board unanimously approved the Board meeting date change to December 14th, 2010.

7. **Board/Staff General Discussion.**

Opportunity for trustees and staff to ask questions for clarification, make brief announcements and reports, and for trustees to provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

- 7. Cont'd.** *The annual MVCAC Conference will be held in Indian Wells February 3rd – 6th, 2011. There will be a golf tournament fundraiser to benefit the research foundation.*

Manager will propose various research projects for Board consideration at the next Board meeting.


A proposed AMCA symposium will include participants from around the world to discuss the mosquito pipiens complex. The Manager sees this as a potential training tool for district employees and will bring this item back for discussion and Board consideration of financial aide.

8. Adjournment

The meeting adjourned at 11:49 a.m.


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I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the October 19th, 2010 meeting.



David Brown, Manager

Approved as written and/or corrected by the Board of Trustees at the November 16th, 2010 meeting.



Frederick S. Goethel, Secretary