

**MINUTES OF THE DECEMBER 17, 2013
MEETING OF THE BOARD OF TRUSTEES OF THE
SACRAMENTO/YOLO MOSQUITO & VECTOR CONTROL DISTRICT**

PLACE: 8631 Bond Road, Elk Grove, CA 95624
TIME: 10:00 a.m.

TRUSTEES PRESENT:

Lyndon Hawkins	President	Elk Grove
David Tamayo	Vice President	City of Sacramento
Christopher Barker	Secretary	Davis
Bruce Eldridge		Yolo County
Jayna Karpinski-Costa		Citrus Heights
John Lewallen		Sacramento County
Raul DeAnda		West Sacramento
Robert McGarvey		Rancho Cordova
Gregory Lanzaro		Winters
Rosemarie Moore		Isleton
Craig Burnett		Folsom

TRUSTEES ABSENT:

Frederick Goethel	Galt
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LEGAL COUNSEL:

Richard Shanahan

STAFF PRESENT:

David Brown	Manager
Gary Goodman	Assistant Manager
Janna McLeod	Administrative Manager
Paula Macedo	Lab Director
Marcia Reed	Program Coordinator
Marty Scholl	Ecological Mgmt Supervisor
Luz Maria Rodriguez	Public Information Officer
Kara Kelly	Microbiologist
Gary Forrester	Field Supervisor-North Sac
Randy Burkhalter	Field Supervisor-Catch Basins
Garth Ehrke	Field Supervisor-South Yolo
Dan Fisher	Information Technology Administrator
Rhonda Laffey	GIS Coordinator
Ruben Rosas	GIS Coordinator
Tom Price	Shop Supervisor

CALL TO ORDER

The meeting was called to order at 10:05 a.m. by retiring Trustee Neal Peart.

Roll Call

Trustee Frederick Goethel is absent; however, a quorum is present. Trustee David Tamayo arrived at the meeting at 10:08 a.m.

Pledge of Allegiance

All phones and electronic devices are requested to be silenced during the meeting.

1. ITEMS FOR APPROVAL BY GENERAL CONSENT

A question was asked on item c., the ratification of the deposit of VCJPA Retrospective Adjustment into the Member Contingency Fund. Trustee Karpinski-Costa wanted to know what the funds deposited would be used for. Manager Brown indicated the Member Contingency Fund is used to pay costs, such as, annual premiums related to insurance and programs the District participates in as part of the VCJPA.

On a motion by Trustee Burnett, seconded by Trustee Peart, the Board voted to approve General Consent items a. through j. The motion passed by the following vote: Ayes: 12, Noes: 0, absent: 1.

- a. Minutes of the November 19th, 2013 Board of Trustees meeting;
- b. Expenditures for November 2013;
- c. Ratifying Deposit VCJPA Retrospective Adjustment of \$72,297.00 into District Member Contingency Fund;
- d. District PERS Annual Valuation Report as of June 30, 2012;
- e. Board Consideration to Declare Surplus Property;
- f. Resolution honoring Neal Peart for his Service as District Trustee;
- g. Resolution honoring John Lewallen for his Service as District Trustee;
- h. Resolution honoring Sharon Howe for her service with the District;
- i. Resolution honoring Rhonda Laffey for her service with the District;
- j. Resolution honoring David Brown for his service with the District.

2. OPPORTUNITY FOR PUBLIC COMMENT

Paul Buttner with the California Rice Commission presented Manager David Brown with a parting gift from the Commission thanking him for his years of service at the District. Mr. Buttner thanked Mr. Brown for his professionalism and for maintaining the cooperative working relationship that he had with Mr. Buttner and the Commission throughout the years.

Trustee Neal Peart introduced Mr. Sean Denny who has been appointed by the City of Woodland to serve the remainder of Trustee Peart's appointment upon his retirement from the Board of Trustees. Mr. Denny will assume the role at the January Board Meeting.

3. REPORTS TO THE BOARD

a. Managers Report:

Manager Brown provided a brief oral report on routine maintenance activities. He also informed the Board that personnel are taking vacations and serving Jury Duty that they may have

postponed during the mosquito season. Mr. Brown informed the Board that the annual safety report would be presented at the January Board Meeting.

b. Written Reports from District Departments: Written reports were provided in the Board packets from each department. The department supervisors each gave an oral presentation and were available to answer any questions.

Lab/Surveillance: Microbiologist, Kara Kelly gave brief verbal report on Lab activities for 2013 including a review of sentinel chicken testing, chicken testing for Utah and dead bird sampling and testing. Vector Ecologist Debbie Dritz briefly introduced herself, gave an overview of her background and experience as well as provided the Board with a brief report on adult and larval resistance testing.

Ecological Management: No oral report given, a written report was included in the Board packet.

Fisheries: No oral report given, a written report was included in the Board packet.

Control Operations: Each Field Supervisor gave a verbal report of activities, programs and/or projects of note that occurred during the 2013 season. Field activities reported on include larval and adult mosquito control, virus responses, wetlands, duck clubs and rice. Field Supervisor Garth Ehrke discussed Southern and Northern Yolo County. Field Supervisor Randy Burkhalter reported on the Catch Basin crew, while Field Supervisor Gary Forrester reported on Southern and Northern Sacramento County.

Geographic Information Systems (GIS): GIS Coordinator, Rhonda Laffey gave a brief oral report on GIS activities for 2013. With Rhonda retiring at the end of the month her replacement, Ruben Rosas was introduced to the Board and he gave a brief description of his background and experience.

Public Information/Outreach: No oral report given, a written report was included in the Board packet.

Information Technology: Information Technology Administrator Dan Fisher gave an oral report on IT activities for 2013 including his work on the MVCAC IT committee. Dan also discussed upcoming projects for 2014.

Maintenance Shop: Shop Supervisor Tom Price gave a Power Point presentation of Shop activities for 2013 which included a video demonstration of the improved automatic feeders that shop personnel constructed and designed last year.

5. BOARD CONSIDERATION OF EXPENDITURES FOR THE 2014 FIGHT THE BITE CONTEST AND 2015 CALENDAR NOT TO EXCEED \$30,000.00.

Trustee Karpinski-Costa asked about the vendor selection and costs for printing. Public Information Officer, Luz Rodriguez and Manager Brown explained the original selection process and reasoning for continuing to use the current vendor rather than going out for a new bid process.

On a motion by Trustee Burnett, seconded by Trustee DeAnda, the Board voted to approve the expenditures for the 2014 Fight The Bite Contest and 2015 Calendar not to exceed \$30,000.00. The motion passed by the following vote: Ayes: 12, Noes: 0, absent: 1.

6. BOARD/STAFF GENERAL DISCUSSION

Manager Brown mentioned that Board Officer Elections will take place at the January Board Meeting.

Manager Brown reminder the Board of the AMCA Annual Conference in the beginning of February (2-6) as well as the MVCAC Annual Conference in mid-February (18-21). Mr. Brown asked any Trustees planning to attend to let staff know in order for the appropriate registration and travel arrangements to be made.

Trustee Karpinski-Costa informed the Board that she has applied for reappointment by the City of Citrus Heights and that the City will be making their appointment selection at their January Council Meeting.

Trustee DeAnda thanked and commended Manager Brown, for his professionalism and leadership throughout his years of service. Trustee DeAnda complimented the Board as well.

Trustee Dave Tamayo announced he recently obtained his Masters of Science in Entomology from the University of Florida and thanked District personnel including Manager Brown, Gary Goodman, and Paula Macedo for their assistance throughout his program and tenure on the Board.

Trustee Hawkins recognized the Board and District personnel for continuing to strive to be and receive recognition for being a top District in the field of Mosquito and Vector Control.

Trustee Karpinski-Costa thanked and commended Manager Brown on his leadership, knowledge and passion. She also commended him for his ability to mentor and prepare Assistant Manager Gary Goodman to take over the role of Manager.

Trustee Burnett announced that he has been reappointed to the Board of Trustees by the City of Folsom for another 4 year term after reaching 35 years with the District in 2013.

Trustee Moore and Trustee Peart also thanked Manager Brown for his service.


President Hawkins also recognized Trustee Lewallen for his contributions to the Board throughout his years of service as a Trustee to the Board.

7. ADJOURNMENT

Retiring Trustee Lewallen adjourned the meeting at 11:07 a.m.

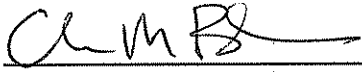
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I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the December 17, 2013 meeting.



Gary Goodman, Manager

Approved as written and/or corrected by the Board of Trustees at the January 21, 2014 meeting.

A handwritten signature in black ink, appearing to read 'C. M. B.', with a long horizontal stroke extending to the right.

Christopher Barker, Secretary