

**MINUTES OF THE DECEMBER 16, 2014  
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
SACRAMENTO-YOLO MOSQUITO & VECTOR CONTROL DISTRICT**

PLACE: 8631 Bond Road, Elk Grove, CA 95624  
TIME: 10:00 a.m.

**TRUSTEES PRESENT:**

Craig Burnett	Secretary	Folsom
Raul DeAnda		West Sacramento
Bruce Eldridge		Yolo County
Frederick Goethel		Galt
Lyndon Hawkins		Elk Grove
Jayna Karpinski-Costa		Citrus Heights
Gregory Lanzaro		Winters
Susan Maggy		Sacramento County
Rosemarie Moore		Isleton

**TRUSTEES ABSENT:**

David Tamayo	President	City of Sacramento
Christopher Barker	Vice President	Davis
Sean Denny		Woodland
Robert McGarvey		Rancho Cordova

**LEGAL COUNSEL:**

Richard Shanahan

**STAFF PRESENT:**

Gary Goodman	Manager
Mario Boisvert	Assistant Manager
Janna McLeod	Administrative Manager
Paula Macedo	Laboratory Director
Marcia Reed	Program Coordinator
Marty Scholl	Ecological Mgmt Supervisor
Tony Hedley	Fisheries Supervisor
Luz Maria Rodriguez	Public Information Officer
Ruben Rosas	GIS Coordinator
Dan Fisher	IT Administrator
Debbie Dritz	Vector Ecologist
Kara Kelley	Microbiologist
Stan Wright	Biologist
Randy Burkhalter	Field Supervisor-Catch Basin
Garth Ehrke	Field Supervisor-South Yolo County
Tom Price	Shop Supervisor

## **CALL TO ORDER**

The meeting was called to order at 10:04 a.m. As Board Secretary, Trustee Craig Burnett presided over the meeting in the absence of the Board President and Vice President.

### **Roll Call**

Trustees David Tamayo, Chris Barker, Sean Denny and Robert McGarvey are absent; however, a quorum is present.

### **Pledge of Allegiance**

*All phones and electronic devices are requested to be silenced during the meeting.*

## **1. ITEMS FOR APPROVAL BY GENERAL CONSENT**

Trustee Karpinski-Costa asked if item f., joining CSAC Excess Insurance Authority (EIA), was part of the process to obtain plans selected or if staff was still seeking quotes. Administrative Manager, Janna McLeod responded that the plans had been selected and if approved, would be obtained through CSAC-EIA's pooled benefits program.

On a motion by Trustee Karpinski-Costa, seconded by Trustee Goethel, the Board voted to approve General Consent items a. through h. The motion passed by the following vote: Ayes: 9, Noes: 0, Absent: 4.

- a. Minutes of the November 18, 2014 Board of Trustees meeting;
- b. Expenditures for November 2014;
- c. District Investment Report for Period Ending September 30, 2014;
- d. Annual Cooperative Agreement Between the California Department of Public Health and the Sacramento-Yolo Mosquito and Vector Control District;
- e. Board Authorization to Grant a Leave of Absence for District Employee Pursuant to Section 6.05(b) of the District Personnel Manual;
- f. Board Consideration and Approval of Resolution Number 12/16/14 to Join CSAC Excess Insurance Authority;
- g. Resolution Honoring David Tamayo for his Service as District Trustee;
- h. Deposit VCJPA Retrospective Adjustment of \$40,754 into District Member Contingency Fund.

## **2. OPPORTUNITY FOR PUBLIC COMMENT**

*This item is reserved for members of the public who wish to speak on items not on the agenda.*

There were none.

## **3. REPORTS TO THE BOARD**

### **a. Manager's Report:**

Manager Goodman provided a written and verbal report including an update on the new District benefits broker and Affordable Care Act compliance, an update and inclusion of a flexible spending account to the District Cafeteria Plan, the 2015 Fight the Bite Calendar Contest, status of the microbial larvicide products bid process and the 5-Year Plan.

**b. Reports from MVCAC Planning Session held December 4<sup>th</sup> and 5<sup>th</sup> in Ontario:**

Trustee Lyn Hawkins reported on his attendance at the MVCAC Planning Meeting. Topics discussed at the meeting included NPDES Coalition funds and potential changes to membership dues. Trustee Karpinski-Costa thanked Trustee Hawkins for attending these meetings for the District.

**c. Written Reports from District Departments:** Written reports were provided in the Board packet from each department. The department supervisors each gave an oral presentation and were available to answer any questions.

**Lab/Surveillance:** Lab Director, Paula Macedo provided a written report and was available for questions from the Board. Trustees Karpinski-Costa and Burnett both asked questions related to tick surveillance locations in Citrus Heights, Rancho Murieta and Folsom. Microbiologist, Kara Kelley gave an oral report on testing and results in Sacramento and Yolo counties for samples from mosquito pools, dead birds, sentinel chickens, and ticks. She also gave results for samples sent from and processed for Utah. Biologist, Stan Wright reported on projects and programs he participated in during the year. He discussed Wild Bird testing, mosquito trapping, and West Nile virus surveillance at Stone Lakes Wildlife Refuge, tularemia and invasive mosquito species surveillance, and tissue sampling and testing on dead birds. Vector Ecologist Debbie Dritz gave a report on lab activities including interviewing, hiring and training staff, mosquito colony rearing, the dead bird program and resistance testing. Lab personnel will be presenting on resistance testing at the Annual MVCAC conference in January.

**Ecological Management:** No oral report given, a written report was included in the Board packet.

**Biological Control:** Fisheries Supervisor, Tony Hedley reported on Fisheries activities and maintenance for the year. He answered questions from the Board about guppy and mosquitofish rearing, seining and planting.

**Larval and Adult Control:** Program Coordinator, Marcia Reed provided a written report on control operations that was included in the Board packet. Field Supervisor, Randy Burkhalter gave an oral report on activities of the Catch Basin crew including seasonal employees and the bicycle program. He highlighted improvements in source inspections, treatments, and mapping. Field Supervisor Garth Ehrke reported on the South Yolo County crew's field activity including service requests and adult mosquito control on pastures and rice fields.

**Geographic Information Systems (GIS):** GIS Coordinator, Ruben Rosas gave an oral report on GIS activities. He discussed improved spatial analytic capabilities including better mapping of rice field locations and the ability to track the number of aerial treatments performed on these fields each year. This information allows for comparisons of both current and historical data using color coded maps. He also stated GIS content is now more readily available to District personnel with any desktop, laptop, smart phone or tablet with an internet connection.

**Public Outreach:** No oral report given, a written report was included in the Board packet.

**Information Technology:** Information Technology Administrator, Dan Fisher gave an oral report on IT department activities. His report included the implementation of the cloud based Google Apps for Government and the search for a new District Data Management System. He will be presenting on the topic of cloud computing and online collaboration at the MVCAC conference in January. He also discussed spray notification system improvements along with additional improvement projects he anticipates taking place in the coming year.

**Maintenance Shop:** Shop Supervisor Tom Price gave an oral report on maintenance activities including the maintenance, repair, and calibration of truck mounted ULV spray equipment. He shared a video presentation of the calibration and testing process that maintenance staff and technicians perform on this equipment each season.

The Board thanked the supervisors for their reports and commended staff for their continued efforts in working together to achieve District goals and objectives.

**4. BOARD REVIEW AND CONSIDERATION FOR NEW DISTRICT DATA MANAGEMENT SYSTEM.**

Manager Goodman and IT Administrator Dan Fisher presented the item followed by a question and answer period.

On a motion by Trustee DeAnda seconded by Trustee Frederick Goethel, the Board voted to approve and authorize the General Manager to negotiate, finalize, and sign a contract with Leading Edge Associates Inc. for the purchase of MapVision data management software, related ULV hardware, design and implementation services, and, annual support services as described in the Leading Edge Associates Inc. proposal dated December 5, 2014 at a purchase price not to exceed \$370,000 and annual support costs of \$12,500 per year. The motion passed by the following vote: Ayes: 9, Noes: 0, absent: 4.

**5. BOARD/STAFF GENERAL DISCUSSION**

Board Elections for 2015 will take place at the January Board meeting.

The Annual MVCAC Conference will be held January 25<sup>th</sup> through the 27<sup>th</sup> in Monterey.

Cafeteria Plan update including ACA compliance and Flexible Spending Account language will be brought to the Board in January.

The results of the RFP for microbial larvicide products will be brought to the Board in January.

The Annual AMCA Conference will be held March 29<sup>th</sup> through April 2<sup>nd</sup> in New Orleans.

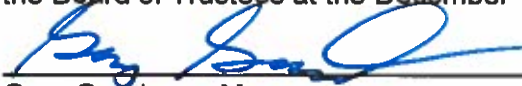
Review of the 5-Year Plan will take place in January.

**6. ADJOURNMENT**


Secretary Burnett adjourned the meeting at 11:50 a.m.

\* \* \* \* \*

I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the December 16, 2014 meeting.

  
\_\_\_\_\_  
Gary Goodman, Manager

Approved as written and/or corrected by the Board of Trustees at the January 20, 2015 meeting.

  
\_\_\_\_\_  
Craig Burnett, Board Secretary