

**MINUTES OF THE JANUARY 21, 2014  
MEETING OF THE BOARD OF TRUSTEES OF THE  
SACRAMENTO/YOLO MOSQUITO & VECTOR CONTROL DISTRICT**

PLACE: 8631 Bond Road, Elk Grove, CA 95624

TIME: 10:00 a.m.

**TRUSTEES PRESENT:**

David Tamayo	Vice President	City of Sacramento
Christopher Barker	Secretary	Davis
Bruce Eldridge		Yolo County
Jayna Karpinski-Costa		Citrus Heights
Sean Denny		Woodland
Raul DeAnda		West Sacramento
Robert McGarvey		Rancho Cordova
Gregory Lanzaro		Winters
Rosemarie Moore		Isleton
Fred Goethel		Galt
Craig Burnett		Folsom

**TRUSTEES ABSENT:**

Lyndon Hawkins	President	Elk Grove
TBD		Sacramento County

**LEGAL COUNSEL:**

Richard Shanahan

**STAFF PRESENT:**

Gary Goodman	Manager
Mario Boisvert	Assistant Manager
Janna McLeod	Administrative Manager
Paula Macedo	Lab Director
Marcia Reed	Program Coordinator
Marty Scholl	Ecological Mgmt Supervisor
Demetri Dokos	Fisheries Supervisor
Luz Maria Rodriguez	Public Information Officer

**CALL TO ORDER**

The meeting was called to order at 10:00 a.m. by Vice President David Tamayo.

**Roll Call**

Trustee Lyndon Hawkins and the Trustee for Sacramento County are absent; however, a quorum is present. An appointment for the Sacramento County Trustee is expected to take place later this month. Trustee Raul DeAnda arrived at the meeting at 10:12 a.m. Trustee Robert McGarvey left the meeting at 10:20 a.m.

## **Pledge of Allegiance**

*All phones and electronic devices are requested to be silenced during the meeting.*

## **1. ITEMS FOR APPROVAL BY GENERAL CONSENT**

A question was asked on item b., the Expenditures for December 2013. Trustee Karpinski-Costa wanted to know more about the vendor listed on the December Check Register as Laura Gallagher. Manager Goodman explained that Ms. Gallagher is the owner of Laura's Gourmet Catering that provided the catering services at the District Holiday Gathering.

On a motion by Trustee Goethel, seconded by Trustee Burnett, the Board voted to approve General Consent items a. through i. The motion passed by the following vote: Ayes: 10, Noes: 0, Absent: 3.

- a. Minutes of the December 17th, 2013 Board of Trustees meeting;
- b. Expenditures for December 2013;
- c. Board Review and Consideration of District Annual Safety Committee Report;
- d. Board Review and Consideration of Legal Services Agreement effective January 1, 2014;
- e. District Investment Report for Period Ending September 30, 2013;
- f. Ratifying an update to the District Signature Card on file with Yolo County and Bank of America authorizing Manager Gary Goodman to sign District checks;
- g. Board Review and Consideration of Yolo County Auditor-Controller's Office Authorization Form for FY 2013-2014;
- h. Board Review and Consideration of District Extension Request of the CDFW Routine Maintenance Agreement;
- i. Board Review and Consideration of MOU with San Joaquin MVCD regarding Aerial Contract with VDCI.

## **2. OPPORTUNITY FOR PUBLIC COMMENT**

There were none.

At this time, Vice President Tamayo moved up Item 5, Board Consideration and Approval of Recommendation to Update the Minimum Balance Held in the Yolo County Treasury Investment Pool.

## **5. BOARD CONSIDERATION AND APPROVAL OF RECOMMENDATION TO UPDATE THE MINIMUM BALANCE HELD IN THE YOLO COUNTY TREASURY INVESTMENT POOL.**

Trustee Moore wanted to know more about the reasoning to increase the minimum balance. Manager Goodman explained the standing investment directive from 1997 was to maintain approximately two months of operating expenditures and that the \$800,000.00 minimum balance no longer represents two months of expenditures. The operating expenses of the District have increased and over the last three calendar years the District has expended an average of \$842,507.21 per month. To maintain two months of operating expenses staff recommends increasing the minimum monthly balance to \$1,700,000.00. Trustee Moore also inquired as to why the District keeps funds with Yolo County instead of Sacramento County.

Manager Goodman explained that he believes the District has to have funds with the Yolo County Treasurer because it is the larger, in size, of the two counties the District serves. The Board requested legal counsel to confirm this in the statute.

On a motion by Trustee Burnett, seconded by Trustee Karpinski-Costa, the Board voted to approve the update to the Standing Investment directive from an \$800,000.00 Minimum Balance to a \$1,700,000.00 Minimum Balance. The motion passed by the following vote: Ayes: 9, Noes: 0, Absent: 3, Abstentions: 1.

### **3. REPORTS TO THE BOARD**

#### **a. Managers Report:**

Manager Goodman provided a written report including an update on potential NPDES Permit amendments from the State Water Resources Conservation Board, an update to the proposed City of Elk Grove bike trail that impacts the west end of the Bond Road property, the annual Audubon bird count, and annual Conflict of Interest Form 700. Board members with internet/e-mail access requested staff to send out an e-mail with the Form 700 attached when the form becomes available next year.

**b. Written Reports from District Departments:** Written reports were provided in the Board packet from each department. The department supervisors each gave an oral presentation and were available to answer any questions.

**Lab/Surveillance:** Lab Director, Paula Macedo discussed mosquito, dead and wild bird, and tick and Lyme disease surveillance activities. Ms. Macedo discussed weather and tick numbers indicating that tick numbers are high especially in the morning when there is more humidity. She also discussed presentations that staff is preparing to give at both AMCA and MVCAC conferences in February.

**Ecological Management:** Ecological Management Supervisor, Marty Scholl reported on department projects. He reviewed stormwater/drainages, regulatory, planning, and wetland programs. Mr. Scholl also discussed the CDFW Routine Maintenance Agreement and presentations staff is preparing for MVCAC. During his report Marty mentioned drought conditions and potential curtailing of riparian rights that could affect wetlands, duck clubs, and fall flooding in the upcoming season. Trustee Eldridge asked if water pumped by property owners from underground is regulated or not. District Legal Counsel, Richard Shanahan responded that it is not regulated, but, owners have a right to use underground water from their property. Trustee Eldridge indicated there is water built up in a ditch near a piece of property in Yolo County that is using a pump that may be leaking. Marty indicated staff can look into the situation and address any mosquito source issues that may be present on or near the property.

**Fisheries:** Fisheries Supervisor, Demetri Dokos reported on the fisheries projects and general maintenance. Staff continues to work on adjustments to the automatic feeders that they created and have been using to feed the fish on weekends.

**Control Operations:** Program Coordinator, Marcia Reed reported control operations activities. Staff continues to do annual training, maintenance, various projects around the facility and assisting with classroom presentations. The Catch Basin crew has started some early treatments in catch basins that have larvae present.

**Public Information/Outreach:** Public Information Officer, Luz Maria Rodriguez reviewed department activities promoting the District including special events, school and community presentations and social media. Preparations and communications with school districts continue to take place for the 2014 Calendar Contest. Luz also indicated she is working on the District Annual Report.

**Assistant Manager:** After the conclusion of the department reports Manager Gary Goodman introduced the new Assistant Manager, Mario Boisvert. Mr. Boisvert reviewed his background, education and training as it relates to his new position with the District. The Board thanked and welcomed him to the District.

**4. BOARD CONSIDERATION AND APPROVAL OF DISTRICT OFFICERS FOR PRESIDENT, VICE PRESIDENT, AND SECRETARY AND DELEGATING THE MANAGER TO PERFORM RESPONSIBILITIES OF THE SECRETARY.**

Trustee Burnett nominated Trustee David Tamayo to serve as Board President for 2014; the nomination was seconded by Trustee Moore. Trustee Burnett nominated Trustee Christopher Barker to serve as Board Vice President for 2014; the nomination was seconded by Trustee Moore. Trustee Moore nominated Craig Burnett to serve as Board Secretary for 2014; the nomination was seconded by Trustee Goethel. The Board voted and approved the item. The item passed by the following vote: Ayes: 10, Noes: 0, Absent: 3.

**6. BOARD CONSIDERATION TO RESCHEDULE FEBRUARY 18, 2014 REGULAR BOARD MEETING TO FEBRUARY 25, 2014 AT 10:00 A.M.**

Staff recommended adjourning and rescheduling the February meeting due to conflicts with staff attending MVCAC. On a motion by Trustee Goethel, seconded by Trustee Barker, the Board voted to Adjourn and Reschedule the regular Board Meeting to February 25, 2014 at 10:00 a.m. The motion passed by the following vote: Ayes: 10, Noes: 0, Absent: 3.

**7. BOARD/STAFF GENERAL DISCUSSION**

Manager Goodman went over Board and Staff attendance at the AMCA and MVCAC conferences taking place in Seattle and San Diego in February.

Manager Goodman discussed the upcoming AMCA Legislative Days in May, in addition to the MVCAC Legislative Day that has yet to be scheduled, but is generally held in April or May as well.

Manager Goodman briefly reviewed the replacement of the VCMS software and database program. He indicated quotes are being obtained and will be brought to the Board at a future meeting.

Manager Goodman discussed preparations of a 5 Year Plan for the District. He recommended an Ad-Hoc Committee to assist with the Plan. The Board requested the plan and formation of the committee be an Agenda Item at a future meeting.

A brief discussion of the VDCI aerial contract took place. Manager Goodman indicated the contract was signed last month and that he was able to get VDCI to come down on the price to \$0.56 cents per acre.

Manager Goodman welcomed Trustee Sean Denny to his first official meeting; he is the newest Trustee appointed to the Board by the City of Woodland. He also congratulated Trustee Karpinski-Costa on her re-appointment to the Board by the City of Citrus Heights. Trustee Bruce Eldridge indicated he was also reappointed to the Board by the County of Yolo. Manager Goodman indicated that the Sacramento County Board of Supervisors current vacant appointment to the District Board is on the agenda for their meeting next Tuesday January 28<sup>th</sup>.

Trustee Burnett asked if the District has received any updates as to how our revenues from property taxes are looking. Manager Goodman explained that according to the Sacramento County Assessor's Office, the housing market is improving and the District recently received a check for the December property tax apportionment, which included an increase over last year.


Manager Goodman brought up the PERS Actuarial Study being performed by Bickmore and indicated staff continues to work with them on adjustments and finalization of the report and should have it ready for a first reading at a future Board Meeting.

**8. ADJOURNMENT**


President David Tamayo adjourned the meeting at 11:10 a.m.

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I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the January 21, 2014 meeting.

  
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Gary Goodman, Manager

Approved as written and/or corrected by the Board of Trustees at the February 25, 2014 meeting.

  
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Craig Burnett, Secretary