

**MINUTES OF THE NOVEMBER 18, 2014
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
SACRAMENTO-YOLO MOSQUITO & VECTOR CONTROL DISTRICT**

PLACE: 8631 Bond Road, Elk Grove, CA 95624
TIME: 10:00 a.m.

TRUSTEES PRESENT:

David Tamayo	President	City of Sacramento
Christopher Barker	Vice President	Davis
Craig Burnett	Secretary	Folsom
Raul DeAnda		West Sacramento
Sean Denny		Woodland
Bruce Eldridge		Yolo County
Lyndon Hawkins		Elk Grove
Jayna Karpinski-Costa		Citrus Heights
Gregory Lanzaro		Winters
Susan Maggy		Sacramento County
Rosemarie Moore		Isleton

TRUSTEES ABSENT:

Frederick Goethel	Galt
Robert McGarvey	Rancho Cordova

LEGAL COUNSEL:

Richard Shanahan

STAFF PRESENT:

Gary Goodman	Manager
Mario Boisvert	Assistant Manager
Janna McLeod	Administrative Manager
Paula Macedo	Laboratory Director
Marcia Reed	Program Coordinator
Marty Scholl	Ecological Mgmt Supervisor
Tony Hedley	Fisheries Supervisor
Luz Maria Rodriguez	Public Information Officer

CALL TO ORDER

The meeting was called to order at 10:00 a.m. by President David Tamayo.

Roll Call

Trustees Frederick Goethel and Robert McGarvey are absent; however, a quorum is present.

Pledge of Allegiance

All phones and electronic devices are requested to be silenced during the meeting.

1. ITEMS FOR APPROVAL BY GENERAL CONSENT

On a motion by Trustee Burnett, seconded by Trustee Denny, the Board voted to approve General Consent items a. through d. The motion passed by the following vote: Ayes: 11, Noes: 0, Absent: 2.

- a. Minutes of the October 21, 2014 Board of Trustees meeting;
- b. Expenditures for October 2014;
- c. CSDA 2015 Membership dues of \$5,691;
- d. 2015 District Annual Operating Plan Pursuant to Section 8 of the MOU between the USFWS and SYMVCD.

2. OPPORTUNITY FOR PUBLIC COMMENT

This item is reserved for members of the public who wish to speak on items not on the agenda.

There were none.

3. BOARD REVIEW AND DISCUSSION OF THE 2013-2014 DISTRICT AUDIT

The Board packet contained a copy of the draft Audit Report. Michelle Nelson, partner at the auditing firm Mann, Urrutia, Nelson CPAs attended the meeting and provided a verbal summary of the Audit Report and financial statements on behalf of Principal Auditor Justin J Williams. Ms. Nelson indicated the firm gave the District an unqualified opinion, meaning they had no significant findings and no compliance issues as part of the audit. Ms. Nelson reviewed changes that will affect future audit and financial statements due to GASB reporting requirements. A brief question and answer period followed. The Board thanked Ms. Nelson and the firm.

On a motion by Trustee Burnett, seconded by Trustee DeAnda, the Board voted to accept the 2013-2014 Audit Report. The motion passed by the following vote: Ayes: 11, Noes: 0, absent: 2.

4. REPORTS TO THE BOARD

a. Manager's Report:

Manager Goodman provided a written and verbal report including an update on West Nile virus activity, new District benefits broker, legislation and regulatory items, and the 5-Year Plan.

b. Reports from MVCAC Quarterly Meeting held October 22nd through 24th:

Trustee Lyn Hawkins reported on his attendance at the MVCAC Quarterly Meeting and AMCA Washington Conference. Trustee Hawkins noted fall and winter planning topics including ethics training, an update to the MVCAC website, member database, yearbook, and the potential development of a webinar for new Trustees.

Trustee Christopher Barker reported on his attendance at the MVCAC Quarterly Meeting. He discussed communication including e-mail alerts and news releases. He also discussed the presentation of the PART program by UC Davis.

c. Written Reports from District Departments: Written reports were provided in the Board packet from each department. The department supervisors each gave an oral presentation and were available to answer any questions.

Lab/Surveillance: Lab Director, Paula Macedo discussed surveillance activities including mosquito abundance, dead bird, sentinel chicken, wild bird, and exotic/invasive species. Ms. Macedo followed her report with a presentation of the season's resistance testing. A question and answer period follow her presentation.

Ecological Management: Ecological Management Supervisor, Marty Scholl reported on department projects. He reviewed stormwater drainages, regulatory, environmental and planning program, wetland program including fall flooding and Conaway Ranch, the pool program, brush access projects, and preparations for the upcoming MVCAC conference.

Biological Control: Fisheries Supervisor Tony Hedley reported on Fisheries activities and maintenance. Fisheries personnel planted 300 lbs of mosquitofish in 1569 acres of wetlands and duck ponds. General maintenance was performed on the koi pond as well as weed control around the Bond Rd facility.

Larval and Adult Control: Program Coordinator, Marcia Reed reported on control operations. Technicians have treated wetlands and duck clubs and continue to follow up in case additional treatments are needed. Some catch basins are showing *Cx pipiens* larvae which may reduce as temperatures begin to fall as we head into winter. Technicians are performing brush cutting programs and catch basin crew is beginning to work on winter mapping tasks.

Public Outreach: Public Information Officer, Luz Maria Rodriguez reviewed department activities for November including preparing for a redesign of the District web site, preliminary planning for the 2015 Fight the Bite contest, a presentation for the upcoming MVCAC conference, and preparations for next season's advertising. Following her report Luz passed out copies of the calendars from the 2014 contest.

5. BOARD REVIEW AND CONSIDERATION TO SIGN LEASE AGREEMENT OF DISTRICT BUILDING TO CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, VECTOR BORNE DISEASE SECTION.

Manager Goodman presented the item. After a brief discussion of the updates to be made to the building, Trustee Raul DeAnda made a motion to sign the agreement, which was seconded by Trustee Sean Denny, and the Board voted to approve the signing of the lease agreement of the District Building at 8633 Bond Road to the California Department of Public Health, Vector Borne Disease Section. The motion passed by the following vote: Ayes: 11, Noes: 0, absent: 2.

6. BOARD/STAFF GENERAL DISCUSSION

Manager Goodman discussed Staff preparations and reports for the December meeting including Holiday luncheon for employees and Trustees, potential changes that may be needed for the Cafeteria Plan for employee benefits, the purchase of a freezer for the lab, and travel arrangements for the MVCAC conference.

Manager Goodman indicated he had received notice that Trustee Susan Maggy was reappointed to the SYMVCD Board by the County of Sacramento Board of Supervisors.

Trustee Rosemarie Moore informed Manager Goodman and the Board that she was recently reappointed by the City of Isleton.

7. ADJOURNMENT

President David Tamayo adjourned the meeting at 11:48 a.m.

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I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the November 18, 2014 meeting.



Gary Goodman, Manager

Approved as written and/or corrected by the Board of Trustees at the December 16, 2014 meeting.



Craig Burnett, Board Secretary