

**MINUTES OF THE OCTOBER 21, 2014  
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
SACRAMENTO-YOLO MOSQUITO & VECTOR CONTROL DISTRICT**

PLACE: 8631 Bond Road, Elk Grove, CA 95624  
TIME: 10:00 a.m.

**TRUSTEES PRESENT:**

David Tamayo	President	City of Sacramento
Christopher Barker	Vice President	Davis
Craig Burnett	Secretary	Folsom
Raul DeAnda		West Sacramento
Sean Denny		Woodland
Bruce Eldridge		Yolo County
Frederick Goethel		Galt
Lyndon Hawkins		Elk Grove
Jayna Karpinski-Costa		Citrus Heights
Robert McGarvey		Rancho Cordova
Rosemarie Moore		Isleton

**TRUSTEES ABSENT:**

Gregory Lanzaro	Winters
Susan Maggy	Sacramento County

**LEGAL COUNSEL:**

Richard Shanahan

**STAFF PRESENT:**

Gary Goodman	Manager
Janna McLeod	Administrative Manager
Paula Macedo	Laboratory Director
Marcia Reed	Program Coordinator
Marty Scholl	Ecological Mgmt Supervisor
Luz Maria Rodriguez	Public Information Officer

**CALL TO ORDER**

The meeting was called to order at 10:00 a.m. by President David Tamayo.

**Roll Call**

Trustees Gregory Lanzaro and Susan Maggy are absent; however, a quorum is present. Trustee Robert McGarvey arrived at the meeting at 10:08 a.m.

**Pledge of Allegiance**

*All phones and electronic devices are requested to be silenced during the meeting.*

## **1. ITEMS FOR APPROVAL BY GENERAL CONSENT**

On a motion by Trustee Goethel, seconded by Trustee Denny, the Board voted to approve General Consent items a. through c. The motion passed by the following vote: Ayes: 10, Noes: 0, Absent: 3.

- a. Minutes of the September 16, 2014 Board of Trustees meeting;
- b. Expenditures for September 2014;
- c. Board Authorization to Grant Extended Paid Jury Duty Leave for District Employee Pursuant to Section 6.03 of the Personnel Manual.

## **2. OPPORTUNITY FOR PUBLIC COMMENT**

*This item is reserved for members of the public who wish to speak on items not on the agenda.*

There were none.

## **3. REPORTS TO THE BOARD**

### **a. Manager's Report:**

Manager Goodman provided a written and verbal report including an update on West Nile virus activity, District Annual Audit, Lease of the District Building at 8633 Bond Road, District contract for microbial larvicides and the 5-Year Plan Ad-hoc committee. Manager Goodman also discussed potential winter projects as well as his attendance and presentation at the Northwest Mosquito Association conference and a City of Davis Council Meeting.

**b. Written Reports from District Departments:** Written reports were provided in the Board packet from each department. The department supervisors each gave an oral presentation and were available to answer any questions.

**Lab/Surveillance:** Lab Director, Paula Macedo discussed mosquito abundance and surveillance activities. So far this year 7,219 mosquito pools with 707 samples testing positive, 486 from Sacramento County and 221 from Yolo County. A total of 361 dead birds have tested positive, 290 from Sacramento County and 71 from Yolo County. The dead bird hotline closed for the season on October 15<sup>th</sup>.

**Ecological Management:** Ecological Management Supervisor, Marty Scholl reported on department projects. He reviewed stormwater/drainages, regulatory, environmental and planning and Wetland/Agricultural programs. He reviewed fall flooding, Conaway Ranch and the Unmanned Aircraft Vehicle (UAV) Trial performed in the Yolo Bypass Wildlife Area.

**Biological Control:** No oral report was given, a written report was provided in the Board packet.

**Larval and Adult Control:** Program Coordinator, Marcia Reed reported on control operations activities. With the reduction of virus activity and abundance, it is expected that the VDCI plane will not be in use again until next season. Farm Air continues to treat some mosquito sources by air with larvicides for the fall flood program. Yellowjacket control is being performed in areas of concern and in response to service requests. Field Technicians are working with the Ecological Management Department to determine what fall brush cutting projects may be required.

**Public Outreach:** Public Information Officer, Luz Maria Rodriguez reviewed department activities including TV, radio, billboards, social media, advertising and events. The District Facebook page now has 3,000 Likes. Luz reported there are no more weekend events for this season; however, school presentations have begun.

**4. BOARD REVIEW AND DISCUSSION OF RFP FOR NEW DISTRICT DATA MANAGEMENT SYSTEM**

Manager Goodman presented the item. The District has been utilizing the Vector Control Management System (VCMS) for nearly 20 years to document components of the surveillance and control operations. This database system has served the District well, but is outdated and the support is difficult to find. The District has been putting together information on the specific needs from each department for a new Data Management System. The District has had numerous meetings with an Ad hoc committee to discuss what components are necessary and what components they would like to see in the new system. The attachment provided in the packet highlights the compilation of that work.

After review and discussion of the work to date, required and optional components of the system, and potential vendors the Board requested the RFP include details on the language and/or code that will be used in the new system. They also indicated the RFP should include some flexibility as the required and desired components may change throughout the development process. Manager Goodman will work with Information Technology Administrator, Dan Fisher to finalize the RFP and incorporate suggestions from the Board. The results of the RFP will be brought back to the Board for consideration at the December meeting.

**4. BOARD/STAFF GENERAL DISCUSSION**

MVCAC Annual Conference is scheduled for January 25 through January 28 in Monterey.

MVCAC Quarterly Meeting is taking place October 22 through 24 in Sacramento with District staff attending. Topics of discussion include MVCAC dues structure and funding of the dead bird program for next year.

**6. ADJOURNMENT**

President David Tamayo adjourned the meeting at 12:02 p.m.

\* \* \* \* \*

I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the October 21, 2014 meeting.

  
\_\_\_\_\_  
Gary Goodman, Manager

Approved as written and/or corrected by the Board of Trustees at the November 18, 2014 meeting.

  
\_\_\_\_\_  
Craig Burnett, Board Secretary