

Sacramento-Yolo Mosquito & Vector Control District

Information Technology Specialist

Position Title: Information Technology Specialist

Reports To: IT Administrator

Department: Administrative

FLSA Status: Non-Exempt

Starting Monthly Salary: \$5,414.00

Nature of Work:

Under the general supervision of the Assistant Manager and the direct supervision of the Information Technology Administrator, the Information Technology Specialist (ITS) provides technical support to District staff and assists with the maintenance and troubleshooting of District information systems. The position supports day-to-day technology operations including desktop support, equipment setup, basic network maintenance, and user training. The ITS helps ensure continuity and functionality of District hardware, software, and communication systems and may assist in project implementation as needed.

This role is intended to support and complement the work of the IT Administrator and will act as a frontline resource for staff experiencing technical difficulties.

Compensation

The District reserves the right to modify, delete, or supplement the duties, qualifications, and requirements stated at its sole and absolute discretion.

Position Status

The vacancy is for a regular full-time position, subject to a one-year probationary period.

Examination and Selection Process

Applicants selected for interviews will be based on a qualifying evaluation of training, education and experience of the application information. Those candidates selected for interviews will receive a paneled oral interview to assess training, experience and ability to perform the duties of the position. Selection will be based on a combined overall assessment of the oral interview and application.

Medical Testing

All persons selected for appointment must pass medical examinations administered by the Districts physician. Sacramento-Yolo Mosquito and Vector Control District is committed to maintaining a drug and alcohol free workplace.

Compensation and Benefits

The starting salary for this position is \$5,414.00, paid monthly. (Does not take into account the 2.2% COLA 7/1/2025)

Group dental, vision, life, long term disability, and optional medical insurance are offered through the District Cafeteria Plan. The District has two different voluntary 457 Deferred Compensation plans. 18 Holidays a year are recognized. 15 days sick leave per year is provided with unlimited accumulation. Upon retirement, unused sick leave may be converted to retirement service credit. 12 to 25 days of vacation a year are provided, based on years of District service. Workers compensation is provided and employees are protected under the Workers Compensation Laws of California.

The District participates in the California Public Employees' Retirement System (CalPERS).

- Employees who first become members of CalPERS (*New Members*) on or after January 1, 2013 participate in a defined benefit formula of 2% @ 62. The employee contribution is calculated based on PERS actuarial studies and is set at 8% of reportable compensation through FY 25/26.
- Employees new to the District who are/were members of CalPERS or any other qualifying California public retirement system (*Classic Members*) prior to January 1, 2013, may be eligible to participate in the 2.5% @ 55 benefit formula. Eligibility is based on criteria set forth by the Public Employees' Pension Reform Act of 2013 (PEPRA).
- The District participates in the Medicare portion of the Federal Insurance Contributions Act (FICA); however, PERS qualified employees do not participate in the Social Security portion of FICA.

Application Process To apply for this position, email a completed application to jobs@fightthebite.net. Applications can be found at <https://www.fightthebite.net/about/district-jobs/> and will be accepted through December 12, 2025.

Equal Employment Opportunity It is the policy of the District to provide equal employment opportunity to all applicants. All qualified applicants will be considered for employment without regard to race, color, national origin, religion, gender, sexual orientation, or any other legally protected characteristic.

Please contact the District at least five (5) working days before a scheduled examination or interview if you require accommodation in the examination or interview process.