

**MINUTES OF THE DECEMBER 19, 2017
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
SACRAMENTO-YOLO MOSQUITO & VECTOR CONTROL DISTRICT**

PLACE: 8631 Bond Road, Elk Grove, CA 95624
TIME: 10:00 a.m.

TRUSTEES PRESENT:

Sean Denny	President	Woodland
Susan Maggy	Vice President	Sacramento County
Raymond LaTorre	Secretary	Sacramento
Christopher Barker		Davis
Craig Burnett		Folsom
Raul DeAnda		West Sacramento
Bruce Eldridge		Yolo County
Frederick Goethel		Galt
Lyndon Hawkins		Elk Grove
Jayna Karpinski-Costa		Citrus Heights
Gregory Lanzaro		Winters
Robert McGarvey		Rancho Cordova

TRUSTEES ABSENT:

Rosemarie Moore	Isleton
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LEGAL COUNSEL:

Jennifer Buckman

STAFF PRESENT:

Gary Goodman	Manager
Janna McLeod	Administrative Manager
Marty Scholl	Ecological Management Supervisor
Deborah Dritz	Vector Ecologist
Sarah Wheeler	Biologist
Kara Kelley	Microbiologist
Randy Burkhalter	Field Supervisor
Dan Fisher	Information Technology Administrator

CALL TO ORDER

The meeting was called to order at 10:01 a.m. by President Sean Denny.

Roll Call

Trustee Rosemarie Moore is absent; however, a quorum is present.

Pledge of Allegiance

All phones and electronic devices are requested to be silenced during the meeting.

1. ITEMS FOR APPROVAL BY GENERAL CONSENT

On a motion by Trustee Goethel, seconded by Trustee LaTorre the Board voted to approve General Consent Items a. through d. The motion passed by the following vote: Ayes: 12, Noes: 0, Absent: 1.

- a. Minutes of the November 17, 2017 Board of Trustees Meeting;
- b. Expenditures for November 2017;
- c. Deposit VCJPA Retrospective Adjustment of \$161,565 into District Member Contingency Fund;
- d. Board Review and Consideration of Legal Services Agreement Effective January 1, 2018.

2. OPPORTUNITY FOR PUBLIC COMMENT

This item is reserved for members of the public who wish to speak on items not on the agenda.

There were none.

3. REPORTS TO THE BOARD

a. Manager's Report:

As the year ends staff are preparing for the 2018 season, attending annual training and maintaining equipment. Construction and landscaping improvement projects continue to be performed by staff at both the Elk Grove and Woodland offices. The MVCAC planning meeting was held November 30th and December 1st. The meeting discussions centered on legislative and regulatory priorities for the coming year. The MVCAC annual meeting is coming up in January and staff is busy preparing their presentations that will be given at the event. The 2018 Fight the bite contest work will begin in the early part of 2018 and winners will be announcement during the 2018 Mosquito Awareness Week. The District five year plan update will be presented at the January Board meeting highlighting accomplishments and ongoing activities.

b. Reports from Trustees Attending MVCAC Planning Session: The MVCAC Planning Meeting was held on November 30th and December 1st. No Trustees attended the meeting; therefore, there were no reports given.

c. Reports from District Departments: Written reports were provided in the Board packet from each department. Department supervisors gave an oral presentation and were available to answer any questions.

Lab/Surveillance: Lab Director, Marcia Reed provided a written report in the Board packet. Microbiologist Kara Kelley gave a report on tick surveillance, Lyme disease, mosquito pool (sample) testing, dead birds, and the sentinel chicken program. She also discussed resistance testing and her trip to the Centers for Disease Control (CDC) where she was able to spend time with Dr. Janet McAllister on microplate assays. Vector Ecologist, Debbie Dritz gave a report on lab activities including supervising the work of the Lab Technicians, Lab Assistant and Seasonal Helper. She discussed modifications to existing and new traps as well as changes to the trapping schematics. The insectary is working and running with mosquito colony rearing while the last of the finishing touches are completed. Debbie shared that Lab oratory Technician, Bret Barner, who gave such a well-received talk on colonies last year, is now preparing a paper on

the topic. Biologist, Sarah Wheeler, discussed her work on special projects and surveillance efforts for *Aedes* mosquito detection within the District. Sarah discussed the pond dye study she's been collaborating on with Tony Hedley and the Fisheries department as well as field efficacy activities. The locker traps that were demonstrated to the Board last year will be deployed in the spring of 2018. During the 2017 season the lab had two seasonal helpers dedicated to assisting the lab with research projects during the season and plan to recruit again for the upcoming 2018 season.

Ecological Management: Ecological Management Supervisor, Marty Scholl discussed fall flooding, Swimming Pool and UAS programs. Marty discussed a drone "rodeo" with multiple other public agencies that are involved or evaluating potential involvement in their own UAS programs. Marty found the event very helpful to communicate and compare program progress and experiences with these other agencies.

Biological Control: Fisheries Supervisor, Tony Hedley provided a written report in the Board packet.

Larval and Adult Control: Assistant Manager, Samer Elkashef provided a written report in the Board packet. Randy Burkhalter reported on the Catch Basin crew activities. Randy gave a brief history of the program and reviewed the different types of maps and information that is used to locate and treat basins within the District. With the implementation of MapVision crews have been able to input the locations of the over 330,000 basins within the District. Randy estimates that all known basins will be in the system and eliminate the paper maps by next year.

Public Outreach: Public Information Officer, Luz Robles provided a written report in the Board packet. Ms. Robles has been working on the 2018 Fight the Bite contest which will begin promoting at schools and social media beginning in the early spring. Evaluation of the 2017 advertising campaign and planning for the 2018 campaign are underway. A request for bid went out for the District web site update and submissions are under review.

Information Technology: Information Technology Administrator, Dan Fisher reported on his department activities including the continued implementation of the MapVision software program. Dan discussed challenges and improvements since deploying the program in the field. All control technicians can now access maps and treatment history in once location. The lab will be moving to using the software next month. In addition to MapVision the District has purchased and is using Visual Analytics software by Tableau which is a powerful program for reporting and data sharing. Dan participates on the MVCAC IT Committee and will be presenting a workshop on viewing and sharing data at this year's conference.

Administration: Administrative Manager, Janna McLeod gave an oral report on Administration activities including financial and human resources functions of the District. Ms. McLeod highlighted department accomplishments including the implementation of Sage 100 software for Accounting with the Payroll, Time and Attendance modules to be completed in 2018. The update of all full-time job descriptions was completed in 2017 and Sutter Health Plus was added as a medical plan option for the 2018 benefit year.

The Board thanked the supervisors for their reports and commended staff for their continued efforts in working together to achieve District goals and objectives.

4. CLOSED SESSION-CONFERENCE WITH LEGAL COUNSEL RE: ANTICIPATED LITIGATION [GOVERNMENT CODE SECTION 54956.9(d) (2)] -1 POTENTIAL MATTER BEFORE AN ADMINISTRATIVE TRIBUNAL [PERB]

President Denny adjourned the regular meeting at 11:12 am. The Board went into Closed Session at 11:14 am. The Board returned from closed session and re-opened the regular meeting at 11:45 am. with no Board Action to report from the closed session.

5. BOARD/STAFF REPORTS AND REQUESTS

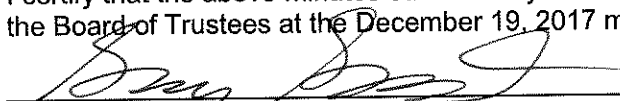
The MVCAC Annual meeting is at the end of January and the AMCA meeting is at the end of February. Trustees interested in attending should make arrangements with staff as soon as possible as registration and lodging fills fast for these events.

6. ADJOURNMENT

The meeting adjourned at 11:50 a.m.

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I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the December 19, 2017 meeting.



Gary Goodman, Manager

Approved as written and/or corrected by the Board of Trustees at the January 16, 2018 meeting.



Raymond LaTorre, Board Secretary