

**MINUTES OF THE JANUARY 17, 2017
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
SACRAMENTO-YOLO MOSQUITO & VECTOR CONTROL DISTRICT**

PLACE: 8631 Bond Road, Elk Grove, CA 95624
TIME: 10:00 a.m.

TRUSTEES PRESENT:

Bruce Eldridge	President	Yolo County
Sean Denny	Vice President	Woodland
Susan Maggy	Secretary	Sacramento County
Christopher Barker		Davis
Craig Burnett		Folsom
Raul DeAnda		West Sacramento
Frederick Goethel		Galt
Lyndon Hawkins		Elk Grove
Jayna Karpinski-Costa		Citrus Heights
Gregory Lanzaro		Winters
Raymond LaTorre		Sacramento
Robert McGarvey		Rancho Cordova
Rosemarie Moore		Isleton

TRUSTEES ABSENT:

LEGAL COUNSEL:

Richard Shanahan

STAFF PRESENT:

Gary Goodman	Manager
Samer Eikashaf	Assistant Manager
Janna McLeod	Administrative Manager
Marcia Reed	Program Coordinator
Marty Scholl	Ecological Management Supervisor

CALL TO ORDER

The meeting was called to order at 10:00 a.m. by President Bruce Eldridge.

Roll Call

All Trustees are in attendance, therefore a quorum is present.

Pledge of Allegiance

All phones and electronic devices are requested to be silenced during the meeting.

1. ITEMS FOR APPROVAL BY GENERAL CONSENT

Trustee Karpinski-Costa commended staff on the Annual Safety Report and low number of incidents or accidents. On a motion by Trustee Goethel, seconded by Trustee Denny the Board voted to approve General Consent Items a. through d. The motion passed by the following vote: Ayes: 13, Noes: 0, Absent: 0.

- a. Minutes of the December 20, 2016 Board of Trustees Meeting;
- b. Expenditures for December 2016;
- c. Board Review and Consideration of District Annual Safety Committee Report;
- d. Board Authorization to Grant a Leave of Absence for District Employee Pursuant to Section 6.05(b) of the District Personnel Manual.

2. OPPORTUNITY FOR PUBLIC COMMENT

This item is reserved for members of the public who wish to speak on items not on the agenda.

There were none.

3. REPORTS TO THE BOARD

a. Manager's Report:

Manager Goodman provided written and verbal reports. Manager Goodman indicated District staff is taking earned vacation time and completing annual training. Staff is working on the NPDES report which is due to the State Water Resources Control Board in March. The annual bird count performed by the Audubon took place in December with 32 species identified. That is 13 fewer species found versus last year with the Golden Crowned Sparrow being the most abundant. The first vehicle surplus auction has been completed bringing in over \$30,000 for the first 6 vehicles. The new vehicles are in route and expected to arrive in January. Conflict of Interest Form 700 is due by April for 2017.

b. Reports from District Departments: Written reports were provided in the Board packet from each department. Department supervisors gave an oral presentation and were available to answer any questions.

Lab/Surveillance: Lab Director, Paula Macedo discussed surveillance activities including mosquito abundance, mosquito trapping, and tick and Lyme disease surveillance. Both mosquito and tick numbers are low. Tick numbers were down partially due to technicians not being able to flag due to not having enough dry days during the month as a result of recent winter storms.

Ecological Management: Ecological Management Supervisor, Marty Scholl provided a written report on Wetland, Regulatory, Environmental and Planning, Stormwater, and UAS programs. Marty continues to work on developing the UAS program and associated safety and operational guidelines to ensure compliance with Federal Aviation Administration rules. Mr. Scholl has submitted waiver requests for UAS operations in controlled airspaces near airports within the District. The waiver for McClellan was granted by the FAA with restrictions. Sacramento International was denied and a response has yet to be received for Sacramento Executive.

Biological Control: Fisheries Supervisor, Tony Hedley provided a written report in the Board packet.

Larval and Adult Control: Program Coordinator, Marcia Reed provided a written report in the Board packet.

Public Outreach: Public Information Officer, Luz Robles provided a written report in the Board packet. Ms. Robles has been working on the Fight the Bite contest and is waiting for school districts to approve the fliers for distribution. Planning for the 2017 Advertising Campaign is underway and will launch during Mosquito Awareness Week in April. Ms. Robles is helping plan and coordinate a new 5k Run event as part of the MVCAC conference through the Public Relations Committee. She submitted an abstract to participate and give a presentation for the Advocacy and Community Engagement Symposium that is also planned for conference.

4. BOARD CONSIDERATION AND APPROVAL OF DISTRICT OFFICERS FOR PRESIDENT, VICE PRESIDENT, AND SECRETARY AND DELEGATING THE MANAGER TO PERFORM THE RESPONSIBILITIES OF THE SECRETARY

Trustee Burnett nominated Trustee Sean Denny to serve as Board President for 2017; the nomination was seconded by Trustee Goethel. Trustee Goethel nominated Trustee Susan Maggy to serve as Board Vice President for 2017; the nomination was seconded by Trustee Burnett. Trustee Hawkins nominated Trustee Raymond LaTorre to serve as Board Secretary for 2017; the nomination was seconded by Trustee Goethel. The Board voted and approved the item and nominations. The item passed by the following vote: Ayes: 13, Noes: 0, Absent: 0.

5. BOARD REVIEW OF DISTRICT 5 YEAR PLAN

Assistant Manager, Samer Elkashef introduced the item and reviewed the plan, associated timelines and potential costs. Mr. Elkashef reviewed items that are in progress including continued implementation of aspects of MapVision Software, an update of the Lab Insectary, job descriptions and accounting software, facility repairs, and vehicle fleet upgrade as well as items to be investigated over the next twelve months. As this was a review no action was taken by the Board on this item.

6. BOARD REVIEW AND DISCUSSION OF DISTRICT REVENUES

Manager Goodman presented the item. Mr. Goodman reviewed the staff report and chart showing a 5-year history of property tax and other revenues as well as projections for the next 5 years. A brief question and answer period followed. No action was taken on this item as it was for information only.

7. BOARD REVIEW AND DISCUSSION TO INCORPORATE A 401(a) PLAN FROM NATIONWIDE

Manager Goodman presented the item. Legal Counsel, Richard Shanahan recommended two edits to the Resolution adding the word substantially to statement number one and, the word finalize to statement number two. On a motion by Trustee Burnett, seconded by Trustee Denny the Board voted to approve Resolution number 1-17-17 with the two edits from Mr. Shanahan, to adopt Nationwide Retirement Solutions 401(a) Plan, directing and authorizing General Manager to sign all appropriate agreements or documents. The motion passed by the following vote: Ayes: 13, Noes: 0, Absent: 0.

8. CLOSED SESSION-PUBLIC EMPLOYEE PERFORMANCE EVALUATION: MANAGER

President Eldridge adjourned the regular meeting to go into closed session at 11:25 a.m. At this time Trustee Goethel left the meeting.

The Board returned from closed session and re-opened the regular meeting at 12:10 p.m. with nothing to report from the closed session.

9. BOARD/STAFF REPORTS AND REQUESTS

Manager Goodman discussed staff and Trustee attendance at the upcoming AMCA and MVCAC annual conferences and Legislative Days.

Manager Goodman discussed the salary survey being performed as part of the Administrative Department 5-Year Plan. President Eldridge appointed an Ad Hoc committee to complete the project and report to the full Board at a meeting later this year. The committee includes Trustees Craig Burnett, Susan Maggy, and Jayna Karpinski-Costa.

Manager Goodman reviewed the Board Meeting Schedule for 2017 recommending the February Board meeting be canceled due to conflicts with staff and Trustee participation at the annual conference.

10. ADJOURNMENT

The meeting adjourned at 12:19 p.m.

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I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the January 17, 2017 meeting.



Gary Goodman, Manager

Approved as written and/or corrected by the Board of Trustees at the March 21, 2017 meeting.



Raymond LaTorre, Board Secretary