

**MINUTES OF THE JANUARY 21, 2020
MEETING OF THE BOARD OF TRUSTEES OF THE
SACRAMENTO-YOLO MOSQUITO & VECTOR CONTROL DISTRICT**

PLACE: 8631 Bond Road, Elk Grove, CA 95624
TIME: 10:00 a.m.

TRUSTEES PRESENT:

Jayna Karpinski-Costa	Vice President	Citrus Heights
Craig Burnett	Secretary	Folsom
Christopher Barker		Davis
Raul DeAnda		West Sacramento
Sean Denny		Woodland
Bruce Eldridge		Yolo County
Lyndon Hawkins		Elk Grove
Gar House		Winters
Susan Maggy		Sacramento County
Robert McGarvey		Rancho Cordova
Marcia Mooney		Galt

TRUSTEES ABSENT:

Raymond LaTorre	Sacramento
Rosemarie Moore	Isleton

LEGAL COUNSEL:

Jennifer Buckman

STAFF PRESENT:

Gary Goodman	Manager
Samer Elkashef	Assistant Manager
Janna McLeod	Administrative Manager
Marcia Reed	Laboratory Director
Steve Ramos	Program Coordinator
Marty Scholl	Ecological Management Supervisor
Luz Robles	Public Information Officer
Dan Fisher	Information Technology Administrator
Michael Fike	Vector Control Field Supervisor

CALL TO ORDER

The meeting was called to order at 10:00 a.m. by Vice President Jayna Karpinski-Costa.

Roll Call

Trustees Raymond LaTorre and Rosemarie Moore were absent; however, a quorum was present.

Pledge of Allegiance

All phones and electronic devices are requested to be silenced during the meeting.

1. ITEMS FOR APPROVAL BY GENERAL CONSENT

On a motion by Trustee Denny seconded by Trustee McGarvey, the Board voted to approve General Consent Items a. through e. The motion passed by the following vote: Ayes: 11, Noes: 0, Absent: 2.

- a. Minutes of the December 17, 2019 Board of Trustees Meeting;
- b. Expenditures for December 2019;
- c. Board Review and Consideration of District Annual Safety Committee Report;
- d. Board Authorization to Grant an Extension of a Medical Leave of Absence for District Employee Pursuant to Section 6.05(b) of the District Personnel Manual;
- e. Board Consideration of Resolution Honoring Rosemarie Moore for Her Years of Service.

2. OPPORTUNITY FOR PUBLIC COMMENT

This item is reserved for members of the public who wish to speak on items not on the agenda.

There were none.

3. REPORTS TO THE BOARD

a. Manager's Report:

District staff is taking earned vacation time and completing annual training during this time of year. Staff is working on the annual National Pollutant Discharge Elimination System (NPDES) report that will be due to the State Water Resources Control Board (SWRCB) in March. The MVCAC Annual Conference in San Diego will be held January 27-29. Please be advised that you will need to submit your Conflict of Interest Form 700 prior to April 2020. The District will provide you with the Form 700 and we need to date stamp the Form when you return it. Please submit the Form as soon as possible.

b. Reports from District Departments: Written reports were provided in the Board packet from each department. Department supervisors gave an oral presentation and were available to answer any questions.

Information Technology: Information Technology Administrator, Dan Fisher reported on department activities and highlights for the year. Equipment and software upgrades or improvements this year include but are not limited to, an Ipad kiosk for events, upgraded mobile phones, retired use of Vector Control Management System (VCMS) and performed Internet and security improvements. Text messaging with photos was used for swimming pool inspections with 429 out of 750 sites responding using this method reducing the number of actual visits Technicians had to make following the aerial survey.

Lab/Surveillance: Laboratory Director, Marcia Reed discussed department activities including mosquito abundance, Encephalitis virus surveillance (EVS), Tick and Lyme disease surveillance, studies and collaborations. Abundance for *Culex pipiens* and *tarsalis* is low as is expected for this time of year. An additional graph with abundance for *Culiseta inornata* was included to show the abundance for this "winter" mosquito. Surveillance for Ticks and Lyme disease has begun for the winter with 20 locations that will be monitored throughout the season. District carbon dioxide tanks have been converted from D cell batteries to USB battery packs that can be recharged. The lab upgrade to allow our testing on site is in process with the library being moved to the trailer that was

purchased. Several collaborations that were complete will be presented by staff at the MVCAC conference in January and the AMCA conference in March.

Ecological Management: Ecological Management Supervisor, Marty Scholl discussed department activities including Stormwater, Drainages and Planning Program, Unmanned Aerial Systems (UAS) Program and Wetland Program. The City of Elk Grove has organized the first Interagency Council on Water Quality into Stone Lakes National Wildlife Refuge and will be meeting as needed. Staff has been working with DJI and one of their dealers to test flight software that will help map areas for treatment and plan application blocks while still out in the field. This will help streamline workflows and may allow staff to stay in the field rather than having to return to the office to complete these types of tasks. Marty will be speaking about the UAS program developments at conference.

Biological Control: Fisheries Supervisor, Tony Hedley discussed department activities including winter projects, maintenance, and training. Staff has repaired predatory exclusion nets, transportation tanks and aerators for inside tanks. Annual training has begun and will continue through the off season. Data gathering for ongoing projects including fertilization techniques, crayfish control, and solar aerators and dissolved oxygen levels is taking place on a weekly basis. Regular maintenance such as tank cleaning is ongoing and a picture of the fisheries building and tanks was included in the written report. Tony will be presenting at the MVCAC conference.

Larval and Adult Control: Program Coordinator, Steve Ramos discussed department activities including winter projects, maintenance and training. Crews are working on various large and small projects around the District including the lab remodel and library trailer. Technicians are assembling water soluble packets for catch basins as well as the pool program. Off-site brush cutting is ongoing in Isleton and vehicle and equipment maintenance is taking place when rain prevents them from performing field work. Manuals and training materials are being updated including material labels and safety data sheets. Steve will be presenting at MVCAC on Pyrethrin and applications over rice fields. Field Supervisor Michael Fike reported on department activities for his Northern Yolo County crew. Their areas include North Yolo, Woodland, Yolo, Knights Landing, Zamora, and Dunnigan. This past season North Yolo experienced a 45% decrease in West Nile virus activity with just two positive dead birds, and one positive chicken. Rice acreage was down slightly; however, we anticipate that organic crops will continue to increase. The Flood program is a good deterrent for early fall flooding for duck clubs and wetlands. Our treatment responses brought down the vector Index on the occasions when transmission was reported and staff is looking forward to potentially using the drone for more treatment applications.

Public Outreach: Public Information Officer, Luz Robles discussed department activities including the School Program, 2020 Fight the Bite Contest, Advertising, Events and the MVCAC conference. Work with Red Shoe Productions on videos for school assemblies is nearly complete and ready to roll out. Artwork and props are being finalized while we reach out to schools to schedule the assemblies. Fight the Bite contest flyers are updated and being disseminated to schools for approval and the contest will be promoted at all scheduled assemblies. Staff is preparing the Advertising Plan and Events calendar for the 2020 season. Luz will be presenting on Public Outreach Response to Detection of Invasive Mosquitoes in Sacramento County at the MVCAC conference.

4. BOARD CONSIDERATION AND APPROVAL OF DISTRICT OFFICERS FOR PRESIDENT, VICE PRESIDENT, AND SECRETARY AND DELEGATING THE MANAGER TO PERFORM THE RESPONSIBILITIES OF THE SECRETARY

At this time Vice President Jayna Karpinski-Costa opened up the nominations for the 2020 Board Officers. Trustee Burnett nominated, and Trustee Maggy seconded, Jayna Karpinski-Costa to serve as Board President. Trustee Hawkins nominated, and Trustee Denny seconded, Craig Burnett to serve as Vice President. Trustee Burnett nominated, and Trustee Karpinski-Costa

seconded, Gar House to serve as the Secretary. The Board voted and approved the nominations and delegation of the responsibilities of Secretary to the Manager. The item passed by the following vote: Ayes: 11, Noes: 0, Absent: 2.

5. BOARD REVIEW OF DISTRICT 5 YEAR PLAN

Assistant Manager, Samer Elkashef presented the item and was available to answer any questions. Samer's oral report highlighted projects and accomplishments during the past year as well as ongoing and newly added projects for each department. These were included in the summary section for each department in the written report. The 5 Year Plan was initially adopted in 2015 and although the first 5 years are behind us it is a "living" document and projects will continue to be updated and new ones added as the plan continues to roll forward. No Board action was taken as this was an information only item.

6. BOARD DISCUSSION AND CONSIDERATION OF EXTENSION OF VECTOR DISEASE CONTROL INTERNATIONAL CONTRACT

The District currently utilizes Vector Disease Control International for the aerial adult mosquito control work. The current contract began in 2017 and ran through the calendar year 2019. The agreement may be renewed by the mutual written consent of the parties for a period of two one-year renewals. The District has explored other options to provide this service, but is unable to find another vendor willing to commit to basing their operations in California. On a motion by Trustee DeAnda seconded by Trustee Denny, the Board voted to authorize the General Manager to work with and enter into a contract extension with Vector Disease Control International. The motion passed by the following vote: Ayes: 11, Noes: 0, Absent: 2.

7. CLOSED SESSION-PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957): MANAGER

At 11:31am Vice President Karpinski-Costa adjourned the regular meeting to go into the Closed Session. The Board went into Closed Session at 11:37am for Item 7 and adjourned at 12:20pm with nothing to report.

8. CLOSED SESSION CONFERENCE WITH DISTRICT LABOR NEGOTIATORS (AD HOC COMMITTEE: (TRUSTEES BURNETT, DENNY, AND LATORRE))-Unrepresented Employee (Gov. Code § 54957.6): MANAGER

At 12:20pm Vice President Karpinski-Costa adjourned the Closed Session for Item 7 and the Board went into Closed Session for Item 8. The Board adjourned at 12:26pm with nothing to report from the Closed Session.

9. BOARD REVIEW AND CONSIDERATION FOR APPROVAL OF AMENDMENT TO GENERAL MANAGER EMPLOYMENT AGREEMENT

At 12:26pm Vice President Karpinski-Costa re-opened the regular meeting. On a motion by Trustee DeAnda seconded by Trustee Eldridge, the Board voted to approve the Amendment to the General Manager Employment Agreement. The motion passed by the following vote: Ayes: 10, Noes: 0, Absent: 2, and Trustee Karpinski-Costa abstained.

10. BOARD/STAFF GENERAL DISCUSSION

VCJPA Annual Workshop will be February 27th and 28th

Manager Goodman will be attending and speaking at the Wyoming state vector control meeting in February

MVCAC Spring meeting and Legislative Day will be held in Sacramento in March

The full-time recruitment for Field Technician has been completed and four new employees will start in February

Seasonal Helper recruitment is underway and those employees are anticipated to start in April

The March Board meeting may need to be cancelled due to conflicting with the AMCA Conference

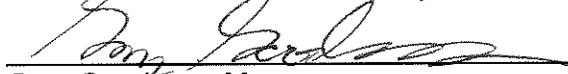
District retiree Antonio "Rick" Ringor passed away on December 17, 2019 and will be missed by his family and all who knew him

11. ADJOURNMENT

The meeting adjourned at 12:35 pm.

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I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the January 21, 2020 meeting.



Gary Goodman, Manager

Approved as written and/or corrected by the Board of Trustees at the February 18, 2020 meeting.



Gar House, Board Secretary