

**MINUTES OF THE NOVEMBER 15, 2016
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
SACRAMENTO-YOLO MOSQUITO & VECTOR CONTROL DISTRICT**

PLACE: 8631 Bond Road, Elk Grove, CA 95624
TIME: 10:00 a.m.

TRUSTEES PRESENT:

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|-----------------------|----------------|-------------------|
| Bruce Eldridge | President | Yolo County |
| Sean Denny | Vice President | Woodland |
| Susan Maggy | Secretary | Sacramento County |
| Craig Burnett | | Folsom |
| Raul DeAnda | | West Sacramento |
| Frederick Goethel | | Galt |
| Lyndon Hawkins | | Elk Grove |
| Jayna Karpinski-Costa | | Citrus Heights |
| Raymond LaTorre | | Sacramento |

TRUSTEES ABSENT:

| | |
|--------------------|----------------|
| Christopher Barker | Davis |
| Gregory Lanzaro | Winters |
| Robert McGarvey | Rancho Cordova |
| Rosemarie Moore | Isleton |

LEGAL COUNSEL:

Richard Shanahan

STAFF PRESENT:

| | |
|----------------|----------------------------------|
| Gary Goodman | Manager |
| Samer Elkashef | Assistant Manager |
| Janna McLeod | Administrative Manager |
| Paula Macedo | Lab Director |
| Marty Scholl | Ecological Management Supervisor |
| Tony Hedley | Fisheries Supervisor |

CALL TO ORDER

The meeting was called to order at 10:00 a.m. by President Bruce Eldridge.

Roll Call

Trustees Christopher Barker, Gregory Lanzaro, Robert McGarvey and Rosemarie Moore are absent; however, a quorum is present.

Pledge of Allegiance

All phones and electronic devices are requested to be silenced during the meeting.

1. ITEMS FOR APPROVAL BY GENERAL CONSENT

A correction to the October 2016 Board Meeting Minutes was noted by President Eldridge. Trustee Gregory Lanzaro was at the meeting but did not attend the field trip. On a motion by Trustee Goethel, seconded by Trustee Denny the Board voted to approve General Consent Items a. through e. with the correction to the Minutes. The motion passed by the following vote: Ayes: 9, Noes: 0, Absent: 4.

- a. Minutes of the October 18, 2016 Board of Trustees Meeting;
- b. Expenditures for October 2016;
- c. 2017 District Annual Operating Plan Pursuant to Section 8 of the MOU between the USFWS and SYMVCD;
- d. Board Consideration of Revised Job Description- Information Technology Administrator;
- e. District Investment Report for Period Ending September 30, 2016.

2. OPPORTUNITY FOR PUBLIC COMMENT

This item is reserved for members of the public who wish to speak on items not on the agenda.

There were none.

3. BOARD REVIEW AND DISCUSSION OF THE 2015-2016 DISTRICT AUDIT

Erica Pastor, Senior Manager and CPA with Mann, Urrutia, Nelson CPAs & Associates, LLP, attended the meeting and provided a verbal summary of the audit report and financial statements on behalf of Principal Auditor Justin J Williams. Ms. Pastor indicated the firm gave the District an unqualified opinion, meaning they had no significant findings and no compliance issues as part of the audit. A brief question and answer period followed. The Board thanked Ms. Pastor and the firm for their services.

On a motion by Trustee Burnett, seconded by Trustee Goethel, the Board voted to accept the 2015-2016 Audit Report. The motion passed by the following vote: Ayes: 9, Noes: 0, absent: 4.

4. REPORTS TO THE BOARD

a. Manager's Report:

Manager Goodman provided written and verbal reports. Manager Goodman indicated the West Nile season is over for the year. Staff will continue to follow the Mosquito Borne Disease Management Plan to monitor populations throughout the winter. The District is working on winter projects on District property as well as with outside landowners to help prepare for next season. Projects including tree trimming at Bond Road and a new seal on the asphalt at the Woodland facility have begun. The City of Elk Grove went to bid for the Camden Spur Trail that will affect the fencing on the western edge of District property. The project is expected to begin sometime in the spring. The MVCAC quarterly meeting was held in October and the issue of membership dues will be voted on at their December meeting. An update of the District 5-Year Plan will be provided at the January Board meeting.

b. Reports from Trustees Attending MVCAC Quarterly meeting:

Trustee Lyn Hawkins attended the Wednesday training that included discussions on Invasive Species and the potential impacts and resources needed if or when this species is found.

Trustee Susan Maggy attended the training on Invasive Species as well. She found the discussion on staffing and equipment needs when the species is found to be enlightening as to the overall impact on Districts that already have the species in their service area.

Trustee Bruce Eldridge reported attending the IT committee meeting and the Board meeting.

c. Reports from District Departments:

Written reports were provided in the Board packet from each department. Department supervisors gave an oral presentation and were available to answer any questions.

Lab/Surveillance: Lab Director, Paula Macedo discussed surveillance activities including mosquito abundance, mosquito trapping, dead bird reports, and resistance testing. Mosquito abundance has declined with the exception of *Culex pipiens* which are higher than the 5-year average, but are expected to decline as well. Of the 8,245 mosquito pools 714 were positive for West Nile virus. 490 out of 869 dead birds have tested positive. Testing has concluded for the season. Tick and Lyme disease surveillance has resumed with no Ticks tested to date.

Ecological Management: Ecological Management Supervisor, Marty Scholl provided a written report on Wetland, Regulatory, Stormwater and UAV programs. Marty continues to work on developing the UAV program and associated safety and operational guidelines to ensure compliance with Federal Aviation Administration rules. Staff participated in the SB 896 implementation workgroup meeting with the California Department of Fish and Wildlife. In addition, staff met with Sacramento County Department of Water Resources to discuss stormwater design and requirement changes that are taking effect next year.

Biological Control: Fisheries Supervisor, Tony Hedley reported on Fisheries activities and maintenance. Fish planting has surpassed the 10-year average with 3,781.61 lbs of fish used. Fisheries and Control Technicians continue to perform regular and winter maintenance on District grounds.

Larval and Adult Control: Program Coordinator, Marcia Reed provided a written report in the Board packet.

Public Outreach: Public Information Officer, Luz Robles provided a written report in the Board packet.

5. BOARD DISCUSSION AND CONSIDERATION OF MODIFICATIONS TO DISTRICT CAFETERIA PLAN DOCUMENT

Manager Goodman presented the item and Administrative Manager Janna McLeod was available to answer questions. On a motion by Trustee Goethel, seconded by Trustee Denny the Board voted to approve the modifications to the District Cafeteria Plan Document. The motion passed by the following vote: Ayes: 9, Noes: 0, Absent: 4.

6. BOARD DISCUSSION AND CONSIDERATION FOR PURCHASE OF NEW ACCOUNTING SOFTWARE

Manager Goodman presented the item and Administrative Manager Janna McLeod was available to answer questions. On a motion by Trustee Denny, seconded by Trustee Goethel the Board voted to approve the purchase of Sage 100c with HRMS software from RKL Solutions and WAC Solutions Partner for a cost not to exceed \$99,250. The motion passed by the following vote: Ayes: 9, Noes: 0, Absent: 4.

7. BOARD DISCUSSION AND CONSIDERATION OF AMENDMENT TO VDCI CONTRACT

Manager Goodman presented the item followed by a question and answer period. On a motion by Trustee Burnett, seconded by Trustee Denny the Board voted to approve the amendment to the VDCI contract contingent upon the signing of the MOU's by the San Joaquin, Turlock and Placer agencies. The motion passed by the following vote: Ayes: 9, Noes: 0, Absent: 4.

6. BOARD/STAFF REPORTS AND REQUESTS

Manager Goodman reviewed planned Trustee attendance at the MVCAC December planning meeting, AMCA conference and MVCAC conference.


The Trustee/Employee Holiday gathering and luncheon will take place following the December Board meeting.

8. ADJOURNMENT

The meeting adjourned at 11:35 a.m.

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I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the November 15, 2016 meeting.



Gary Goodman, Manager

Approved as written and/or corrected by the Board of Trustees at the December 20, 2016 meeting.



Susan Maggy, Board Secretary