

**MINUTES OF THE JANUARY 20, 2015  
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
SACRAMENTO-YOLO MOSQUITO & VECTOR CONTROL DISTRICT**

PLACE: 8631 Bond Road, Elk Grove, CA 95624

TIME: 10:00 a.m.

**TRUSTEES PRESENT:**

Christopher Barker	Vice President	Davis
Craig Burnett	Secretary	Folsom
Raul DeAnda		West Sacramento
Sean Denny		Woodland
Bruce Eldridge		Yolo County
Frederick Goethel		Galt
Lyndon Hawkins		Elk Grove
Jayna Karpinski-Costa		Citrus Heights
Gregory Lanzaro		Winters
Susan Maggy		Sacramento County
Robert McGarvey		Rancho Cordova
Rosemarie Moore		Isleton

**TRUSTEES ABSENT:**

Vacant	City of Sacramento
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**LEGAL COUNSEL:**

Richard Shanahan

**STAFF PRESENT:**

Gary Goodman	Manager
Mario Boisvert	Assistant Manager
Janna McLeod	Administrative Manager
Paula Macedo	Laboratory Director
Marty Scholl	Ecological Mgmt Supervisor
Tony Hedley	Fisheries Supervisor
Luz Maria Rodriguez	Public Information Officer

**CALL TO ORDER**

The meeting was called to order at 10:00 a.m. As Board Vice President, Trustee Christopher Barker presided over the meeting in the absence of the Board President.

**Roll Call**

No Trustees are absent; a quorum is present. The Trustee for City of Sacramento is vacant until the city has made a new appointment.

**Pledge of Allegiance**

*All phones and electronic devices are requested to be silenced during the meeting.*

## **1. ITEMS FOR APPROVAL BY GENERAL CONSENT**

On a motion by Trustee Burnett, seconded by Trustee Denny, the Board voted to approve General Consent items a. through g. The motion passed by the following vote: Ayes: 12, Noes: 0, Absent: 0.

- a. Minutes of the December 16, 2014 Board of Trustees meeting;
- b. Expenditures for December 2014;
- c. Board Review and Consideration of District Annual Safety Committee Report;
- d. Board Review and Consideration of Legal Services Agreement Effective January 1, 2015;
- e. Board Review and Consideration to Change Language to District's Cafeteria Plan Document;
- f. Board Review and Consideration to Extend a Temporary Work Assignment for Up to Five Months;
- g. District PERS Annual Valuation Report as of June 30, 2013.

## **2. OPPORTUNITY FOR PUBLIC COMMENT**

*This item is reserved for members of the public who wish to speak on items not on the agenda.*

There were none.

## **3. REPORTS TO THE BOARD**

### **a. Manager's Report:**

Manager Goodman provided a written and verbal report including an update on staffing and training, tree-hole mosquito activity, annual Audubon count of local birds, and Conflict of Interest Form 700 which is due by April 1, 2015.

**b. Written Reports from District Departments:** Written reports were provided in the Board packet from each department. The department supervisors each gave an oral presentation and were available to answer any questions.

**Lab/Surveillance:** Lab Director, Paula Macedo discussed surveillance activities including mosquito abundance and tick flagging. She also review 2014 resistance testing including presentations that staff will be giving as part of the MVCAC conference at the end of January.

**Ecological Management:** Ecological Management Supervisor, Marty Scholl reported on department projects. He reviewed the District Routine Maintenance Agreement with the California Department of Fish and Wildlife. He discussed brush control and source reduction activities at Delta Meadows and a pre-season meeting he will be attending on January 21<sup>st</sup> with Cosumnes River Preserve Partners and Growers.

**Biological Control:** Fisheries Supervisor, Tony Hedley reported on Fisheries activities and maintenance. He discussed maintenance and equipment calibration activities as well as the upcoming MVCAC conference.

**Larval and Adult Control:** No oral report given, a written report was included in the Board packet.

**Public Outreach:** Public Information Officer, Luz Maria Rodriguez reviewed department activities including the request for proposal of a redesign of the District web site, preliminary planning for the 2015 Fight the Bite contest, meetings with new city and county officials, and a presentation for the upcoming MVCAC conference. Board Vice President Chris Barker thanked Manager Goodman and Ms. Rodriguez for their efforts when meeting with the City of Davis on public outreach and community notifications.

#### **4. BOARD CONSIDERATION AND APPROVAL OF DISTRICT OFFICERS FOR PRESIDENT, VICE PRESIDENT, AND SECRETARY AND DELEGATING THE MANAGER TO PERFORM THE RESPONSIBILITIES OF THE SECRETARY**

Trustee Karpinski-Costa nominated Trustee Craig Burnett to serve as Board President for 2015; the nomination was seconded by Trustee Moore. Trustee Burnett nominated Trustee Bruce Eldridge to serve as Board Vice President for 2015; the nomination was seconded by Trustee McGarvey. Trustee Goethel nominated Trustee Sean Denny to serve as Board Secretary for 2015; the nomination was seconded by Trustee Burnett. The Board voted and approved the item and nominations. The item passed by the following vote: Ayes: 12, Noes: 0, Absent: 0.

#### **5. BOARD REVIEW OF DISTRICT 5 YEAR PLAN**

Manager Goodman introduced the item and reviewed the plan, associated timelines and potential costs. Manager Goodman thanked the Ad Hoc Committee for working with staff on the plan. Trustee Hawkins said the plan was a useful strategy for continuous improvement of District operations and would like to see language in the plan describing it as such. Trustee Karpinski-Costa said she would like to see an update every 6 months vs. annually. She indicated she would like to see the costs associated to a particular budget and/or fiscal year. Manager Goodman responded that some costs will be absorbed by the regular budget and when additional funds are needed they will be added to the budget of the appropriate fiscal year. Trustee DeAnda noted it would be a good practice to include plan goals and completion in the evaluations of the department supervisors. As this was a review no action was taken by the Board on this item.

#### **6. BOARD REVIEW AND CONSIDERATION OF PUBLIC HEALTH PESTICIDE PURCHASES**

Manager Goodman introduced the item and reviewed the proposals submitted by the distributors. Staff recommended a three year contract with Adapco for the purchase. The Board voted and approved and authorized the General Manager to negotiate, finalize, and sign, a three year contract with Adapco for the purchase of Public Health Pesticides containing *Bti* and *Bsph*. The item passed by the following vote: Ayes: 12, Noes: 0, Absent: 0

**7. CLOSED SESSION-PUBLIC EMPLOYEE PERFORMANCE EVALUATION: MANAGER**

Vice President Barker adjourned the regular meeting to go into closed session at 11:13 a.m.

The Board returned from closed session and re-opened the regular meeting at 11:40 a.m. with nothing to report from the closed session.

**8. BOARD/STAFF GENERAL DISCUSSION**

The Annual MVCAC Conference will be held January 25<sup>th</sup> through the 27<sup>th</sup> in Monterey and the MVCAC Legislative Day will be March 25<sup>th</sup>.

The Annual AMCA Conference will be held March 29<sup>th</sup> through April 2<sup>nd</sup> in New Orleans and Annual Washington Conference will be held May 4<sup>th</sup> through May 6<sup>th</sup>.

Conflict of Interest Form 700s will be sent out via e-mail and are due by April 1, 2015.

Next month may include surplus items, NPDES Report, and the Public Information budget.


Manager Goodman informed the Board the Lab freezer needed to be replaced and a new one has been purchased.

**9. ADJOURNMENT**

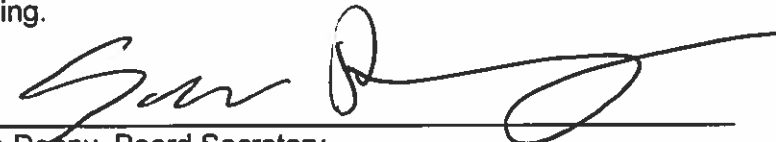
Vice President Christopher Barker adjourned the meeting at 11:50 a.m.

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I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the January 20, 2015 meeting.

  
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Gary Goodman, Manager

Approved as written and/or corrected by the Board of Trustees at the February 17, 2015 meeting.

  
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Sean Denny, Board Secretary