

**MINUTES OF THE NOVEMBER 19, 2013  
MEETING OF THE BOARD OF TRUSTEES OF THE  
SACRAMENTO/YOLO MOSQUITO & VECTOR CONTROL DISTRICT**

PLACE: 8631 Bond Road, Elk Grove, CA 95624

TIME: 10:00 a.m.

**TRUSTEES PRESENT:**

Lyndon Hawkins	President	Elk Grove
David Tamayo	Vice President	City of Sacramento
Christopher Barker	Secretary	Davis
Frederick Goethel		Galt
Bruce Eldridge		Yolo County
Jayna Karpinski-Costa		Citrus Heights
John Lewallen		Sacramento County
Raul DeAnda		West Sacramento
Robert McGarvey		Rancho Cordova
Gregory Lanzaro		Winters
Rosemarie Moore		Isleton
Craig Burnett		Folsom

**TRUSTEES ABSENT:**

Neal Peart	Woodland
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**STAFF PRESENT:**

David Brown	Manager
Gary Goodman	Assistant Manager
Janna McLeod	Administrative Manager
Paula Macedo	Lab Director
Marcia Reed	Program Coordinator
Demetri Dokos	Fisheries Supervisor
Marty Scholl	Ecological Mgmt Supervisor
Luz Maria Rodriguez	Public Information Officer

**CALL TO ORDER**

The meeting was called to order at 10:01 a.m. by President Hawkins.

**Roll Call**

Trustee Neal Peart is absent; however, a quorum is present. Trustee Robert McGarvey left the meeting at 11:24 a.m.

**Pledge of Allegiance**

*All phones and electronic devices are requested to be silenced during the meeting.*

## 1. ITEMS FOR APPROVAL BY GENERAL CONSENT

On a motion by Trustee Burnett, seconded by Trustee Goethel, the Board voted to approve General Consent items a. through f. The motion passed by the following vote: Ayes: 12, Noes: 0, absent: 1.

- a. Minutes of the October 15<sup>th</sup>, 2013 Board of Trustees meeting;
- b. Expenditures for October 2013;
- c. Approval to pay CSDA 2013 Membership dues of \$5,294.00;
- d. Approval of 2013 District Annual Operating Plan Pursuant to Section 8 of the MOU between USFWS and SYMVCD;
- e. Actuarial Valuation of Other Post-Employment Benefit Programs as of July 1, 2013;
- f. Board Authorization to grant Leave of Absence for District employee pursuant to Section 6.05(b) of District Personnel Manual

## 2. OPPORTUNITY FOR PUBLIC COMMENT

There were none.

## 3. REPORTS TO THE BOARD

### a. Managers Report:

Manager Brown provided an oral report which included a progress report on NPDES monitoring requirements, status of the Farm Bill and the MVCAC management firm. Both the proposed changes to the NPDES permits and the Farm Bill are progressing but neither has been approved. The MVCAC voted to select KP Public Affairs and The Advocacy and Management Group as the Association's management firms. Both firms should begin their duties in January.

### b. Oral Reports from Trustees attending MVCAC Quarterly Meeting:

Trustees Hawkins, Burnett, Barker, Eldridge, DeAnda, Lewallen, and Karpinski-Costa all attended the MVCAC Quarterly Meeting held October 24-26 in Seaside.

**Trustee Karpinski-Costa** attended the training presentations and Trustee meeting. Overall she said she was impressed with the cohesiveness of the association and membership.

**Trustee Barker** attended and was most interested in how the dead bird program would be continued in the future and attended the committee meeting that discussed this topic.

**Trustee Eldridge** attended and thought it was a good meeting and learned a lot by attending the committee meetings.

**Trustee Lewallen** attended the meeting and appreciated the Public Relations training provided for the Trustees.

**Trustee DeAnda** attended and appreciated the two speakers that provided the Public Relations training to the Trustees.

**Trustee Burnett** attended and said the training was good as well.

**Trustee Hawkins** attended and mentioned in the future he'd like to see more on how agencies can coordinate their public relations and outreach efforts when their media markets overlap or are the same.

**c. Affordable Care Act Update:**

Administrative Manager, Janna McLeod presented the Board with a written and verbal report on the status of District compliance with the Affordable Care Act. The Employer Mandate has been delayed until January 1, 2015, which includes the play or pay penalties; however, the Individual Mandate is still effective as of January 1, 2014. Although the requirements have been delayed the District offered benefits are in compliance with the Act. A brief question and answer session followed Ms. McLeod's report.

**d. Written Reports from District Departments:** Written reports were provided in the Board packets from each department. The department supervisors each gave an oral presentation and were available to answer any questions.

**Lab/Surveillance:** Lab Director, Paula Macedo discussed surveillance programs and resistance testing activities. Mosquito trap collections and activity shows abundance numbers are going down as expected for this time of year. As of October 22, 2013, 6,760 mosquito pools have been tested this year and of those 630 pools have been identified as positive for WNV. Dead Bird testing has been concluded for this year and we have identified a total of 296 positive dead birds. Tick and Lyme disease surveillance has begun and will continue through May or June of 2014.

**Ecological Management:** Ecological Management Supervisor, Marty Scholl, reported on his department projects. Mr. Scholl reported on the status of Stormwater/Drainage projects with DWR at Delta Meadows. He updated the status of Regulatory, Environmental and Planning programs for the Yolo Bypass Drainage and Water Infrastructure Improvement Study, City of Elk Grove Fieldstone North Subdivision and the Moore Sheldon Retail Center. Mr. Scholl also reported on the Wetland program, Pool program and Agriculture program.

**Fisheries:** Fisheries Supervisor, Demetri Dokos, reported on the fisheries projects and general maintenance. Stocking of wetlands has finished for the season and no more guppies will be available until about May of next year. Regular and seasonal maintenance activities continue to be performed.

**Control Operations:** Program Coordinator, Marcia Reed reported regular control operations personnel are continuing to monitor and treat larval sources as needed. The Catch Basin crew continues to monitor the Mosquiron trial which should be completed soon. As time allows, control operations staff are beginning to work on projects at the District offices as well as assisting the Public Information department with classroom presentations.

**Public Information/Outreach:** Public Information Officer, Luz Maria Rodriguez reviewed her department activities promoting the District including special events, school and community presentations and social media. Ms. Rodriguez reviewed presentations, tours and events as well as planning for the upcoming Annual Report and Fight the Bite Calendar Contest.

**4. BOARD REVIEW AND CONSIDERATION OF AERIAL CONTRACT WITH VECTOR DISEASE CONTROL INC. TO SUPPLEMENT ADULT MOSQUITO CONTROL PROGRAM**

Staff provided the Board with a proposal from VDCI to enter into a contract for adulticide work. Staff is recommending the approval of the aerial contract with VDCI for \$375,000 to supplement the Districts Adult Mosquito Control Program. A discussion of the acreage, price, and potential participation/utilization by other mosquito control districts followed.

**4. BOARD REVIEW AND CONSIDERATION OF AERIAL CONTRACT WITH VECTOR DISEASE CONTROL INC. TO SUPPLEMENT ADULT MOSQUITO CONTROL PROGRAM CONTINUED...**

On a motion by Trustee Goethel, seconded by Trustee Lewallen, the Board voted to authorize staff to enter into an agreement at the proposed price and acreage. In addition, the Board authorized staff to negotiate participation and pricing with surrounding Districts to include Sacramento-Yolo MVCD as having first priority for work order requests. The motion passed by the following vote: Ayes: 11, Noes: 0, absent: 2.

**5. BOARD REVIEW AND CONSIDERATION OF TREE TRIMMING CONTRACTOR FOR THE WOODLAND FACILITY**

The District facility in Woodland has 12 trees on the east side of the property that are in need of trimming. The District received quotes from four vendors to trim and prune the 12 trees. Staff recommends approval of the quote from Yolo County Arborist to prune the trees at the Woodland facility not to exceed \$4800.00.

On a motion by Trustee Karpinski-Costa, seconded by Trustee Goethel, the Board voted to authorize staff to enter into a service agreement with Yolo County Arborist, subject to written proof of insurance. The Board stipulated that if no proof of insurance is provided then staff is authorized to select the next lowest bidder, subject to proof of insurance. The motion passed by the following vote: Ayes: 11, Noes: 0, absent: 2.

**6. BOARD/STAFF GENERAL DISCUSSION**

Mr. Brown mentioned that staff has been researching a Surveillance and Control Database and will have a presentation on the subject for the Board at a future meeting.

The Annual Holiday Gathering is scheduled for the 17<sup>th</sup> of December following the regular Board Meeting.

Gary Goodman provided the Board with an update on the recruitment process for the GIS Coordinator and Assistant Manager Positions. Offers have been made and the candidates are slated to start in December and January.

Staff provided the Board with a copy of the District Board Meeting Schedule for 2014. A conflict with the MVCAC Annual Conference exists in February and the Board may want to reschedule that meeting.

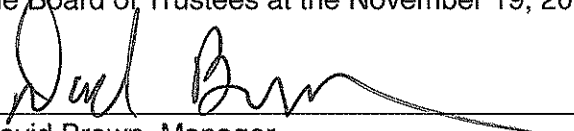
Trustee Barker informed the Board of a new programmer named Jodi Simpson starting work at UC Davis. He thanked staff for providing him with a tour of the District's facilities.

**7. ADJOURNMENT**


President Hawkins adjourned the meeting at 11:58 a.m.

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I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the November 19, 2013 meeting.

  
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David Brown, Manager

Approved as written and/or corrected by the Board of Trustees at the December 17, 2013 meeting.

  
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Christopher Barker, Secretary